



Kim Webber B.Sc. M.Sc.
Chief Executive
52 Derby Street
Ormskirk
West Lancashire
L39 2DF

Tuesday, 18 April 2017

TO: THE MAYOR AND COUNCILLORS

Dear Councillor,

You are summoned to a meeting of the **COUNCIL** to be held in the **COUNCIL CHAMBER, 52 DERBY STREET, ORMSKIRK L39 2DF** on **WEDNESDAY, 26 APRIL 2017** at **7.30 PM** at which your attendance is requested.

Yours faithfully

A handwritten signature in black ink, appearing to be 'Kim Webber', written over a horizontal line.

Kim Webber
Chief Executive

AGENDA
(Open to the Public)

	PAGE(S)
1. PRAYERS	
2. APOLOGIES	
3. DECLARATIONS OF INTEREST If a member requires advice on Declarations of Interest, he/she is advised to contact the Borough Solicitor in advance of the meeting. (For the assistance of members a checklist for use in considering their position on any particular item is included at the end of this agenda sheet.)	857 - 858

4. **MINUTES**
To receive as a correct record the minutes of the Council meeting held on Wednesday, 22 February 2017. 859 - 874
5. **ANNOUNCEMENTS BY THE MAYOR AND/OR THE CHIEF EXECUTIVE**
6. **TO ANSWER ANY QUESTIONS UNDER THE PROVISIONS OF COUNCIL PROCEDURE RULE 10.2**
7. **MINUTES OF COMMITTEES**
To receive the minutes of the following meetings, to confirm, if appropriate, such of the minutes as require confirmation and to pass such resolutions as the Council may deem necessary:
- a) Planning Committee held on Thursday, 9 February 2017 875 - 878
- b) Planning Committee held on Thursday, 9 March 2017 879 - 882
- c) Standards Committee held on Tuesday, 21 March 2017 883 - 886
- d) Audit & Governance Committee held on Tuesday, 28 March 2017 887 - 890
- e) Licensing & Appeals Committee held on Tuesday, 4 April 2017 891 - 894
- f) Planning Committee held on Thursday, 13 April 2017 *TO FOLLOW*
8. **COUNCIL PLAN 2017-18**
To consider the report of the Chief Executive. 895 - 922
9. **MOTIONS**
To consider the following Motions included on the agenda at the request of the Members indicated:
- a) **Protection of Workers' Rights - Motion Included on the Agenda by Councillor Pritchard on Behalf of the Labour Group**
That Council notes the intention of the government, set out in the Great Repeal Bill White Paper published March 30th 2017, to afford itself wide-ranging powers to use secondary legislation to "adapt converted EU law to fit the UK's post-exit circumstances." (para 3.13).
- That, notwithstanding acceptance within the White Paper that "the purpose of the Great Repeal Bill and the secondary legislation is to convert EU law into UK law." (para 3.10), rather than to amend substance, Council is concerned that such a purpose may not hold true unless specific assurances are provided that secondary legislation (or so-called Henry VIII clauses) will not be misused;
- That, in particular, Council wishes to seek assurance on behalf of the people of West Lancashire, that such secondary legislation will not be used, in a way which bypasses proper parliamentary scrutiny, to

weaken the protections and rights for workers which are now embedded in EU law, but which in many cases reflect earlier successes by the trade union movement in establishing these rights and protections;

That, accordingly, the Chief Executive be instructed to write to the Secretary of State for Exiting the European Union and the Attorney General, seeking assurance from them that the forthcoming legislation will specifically exclude from the provisions enabling secondary legislation any power to change converted EU-law applying to workers' rights and protections through such secondary legislation;

Further, that the Chief Executive be instructed to write to other councils in Lancashire and the Liverpool City Region, inviting them to seek similar assurance on behalf of their citizens.

b) Drainage and Flooding Cabinet Working Group - Motion Included on the Agenda by Councillor C Marshall on Behalf of the Conservative Group

That following the receipt of representation from Seema Kennedy, MP for South Ribble and developments since the Environment Agency's Alt Crossens Consultation, given the ongoing issues regarding the maintenance of main watercourses for the effective drainage of the area, alongside the Environment Agency's recent extension of the Notice period served on various satellite pumps, together with problems with surface water drainage and the widespread implications for residents and businesses in West Lancashire, this Council resolves the following:

A. That a Drainage and Flooding Cabinet Working Group be established to be formed of 3 Labour Members and 2 Conservative Members, with a Chairman and Vice-Chairman, as now nominated by the Leader of the Council with the following Terms of Reference:

- "1. To investigate the issue of the maintenance of main watercourses and explore possible solutions; to explore possible options for the satellite pumps on which Notice has been served; and, to examine the problems surrounding surface water drainage. To do this with a view to assessing the impact on the people and businesses of West Lancashire with an aim to discover how the situation could be improved.
2. To liaise with interested parties, including, but not limited to, the Environment Agency; Lancashire County Council (as Lead Local Flood Authority); the recently formed AltCrossens Advisory Group; and, neighbouring authorities where the causation and effect of the problems crosses over boundaries and affects both authorities. To do this to gather evidence and thereby assess the best possible solutions to the issues raised before making a report of such to a future meeting of the Full Council."

- B. That funding from the Major Projects Reserve to the value of £20,000 be agreed to cover the costs of servicing the work of the Drainage and Flooding Cabinet Working Group.

We can provide this document, upon request, on audiotape, in large print, in Braille and in other languages.

FIRE EVACUATION PROCEDURE: Please see attached sheet.

MOBILE PHONES: These should be switched off or to 'silent' at all meetings.

For further information, please contact:-

Jacky Denning on 01695 585384

Or email jacky.denning@westlancs.gov.uk

**FIRE EVACUATION PROCEDURE FOR:
COUNCIL MEETINGS WHERE OFFICERS ARE PRESENT
(52 DERBY STREET, ORMSKIRK)**

PERSON IN CHARGE: Most Senior Officer Present
ZONE WARDEN: Member Services Officer / Lawyer
DOOR WARDEN(S) Usher / Caretaker

IF YOU DISCOVER A FIRE

1. Operate the nearest **FIRE CALL POINT** by breaking the glass.
2. Attack the fire with the extinguishers provided only if you have been trained and it is safe to do so. **Do not** take risks.

ON HEARING THE FIRE ALARM

1. Leave the building via the **NEAREST SAFE EXIT**. **Do not stop** to collect personal belongings.
2. Proceed to the **ASSEMBLY POINT** on the car park and report your presence to the **PERSON IN CHARGE**.
3. **Do NOT** return to the premises until authorised to do so by the **PERSON IN CHARGE**.

NOTES:

Officers are required to direct all visitors regarding these procedures i.e. exit routes and place of assembly.

The only persons not required to report to the Assembly Point are the Door Wardens.

CHECKLIST FOR PERSON IN CHARGE

1. Advise other interested parties present that you are the person in charge in the event of an evacuation.
2. Make yourself familiar with the location of the fire escape routes and inform any interested parties of the escape routes.
3. Make yourself familiar with the location of the assembly point and inform any interested parties of that location.
4. Make yourself familiar with the location of the fire alarm and detection control panel.
5. Ensure that the zone warden and door wardens are aware of their roles and responsibilities.
6. Arrange for a register of attendance to be completed (if considered appropriate / practicable).

IN THE EVENT OF A FIRE, OR THE FIRE ALARM BEING SOUNDED

1. Ensure that the room in which the meeting is being held is cleared of all persons.
2. Evacuate via the nearest safe Fire Exit and proceed to the **ASSEMBLY POINT** in the car park.
3. Delegate a person at the **ASSEMBLY POINT** who will proceed to **HOME CARE LINK** in order to ensure that a back-up call is made to the **FIRE BRIGADE**.
4. Delegate another person to ensure that **DOOR WARDENS** have been posted outside the relevant Fire Exit Doors.

5. Ensure that the **ZONE WARDEN** has reported to you on the results of his checks, **i.e.** that the rooms in use have been cleared of all persons.
6. If an Attendance Register has been taken, take a **ROLL CALL**.
7. Report the results of these checks to the Fire and Rescue Service on arrival and inform them of the location of the **FIRE ALARM CONTROL PANEL**.
8. Authorise return to the building only when it is cleared to do so by the **FIRE AND RESCUE SERVICE OFFICER IN CHARGE**. Inform the **DOOR WARDENS** to allow re-entry to the building.

NOTE:

The Fire Alarm system will automatically call the Fire Brigade. The purpose of the 999 back-up call is to meet a requirement of the Fire Precautions Act to supplement the automatic call.

CHECKLIST FOR ZONE WARDEN

1. Carry out a physical check of the rooms being used for the meeting, including adjacent toilets, kitchen.
2. Ensure that **ALL PERSONS**, both officers and members of the public are made aware of the **FIRE ALERT**.
3. Ensure that **ALL PERSONS** evacuate **IMMEDIATELY**, in accordance with the **FIRE EVACUATION PROCEDURE**.
4. Proceed to the **ASSEMBLY POINT** and report to the **PERSON IN CHARGE** that the rooms within your control have been cleared.
5. Assist the **PERSON IN CHARGE** to discharge their duties.

It is desirable that the **ZONE WARDEN** should be an **OFFICER** who is normally based in this building and is familiar with the layout of the rooms to be checked.

INSTRUCTIONS FOR DOOR WARDENS

1. Stand outside the **FIRE EXIT DOOR(S)**
2. Keep the **FIRE EXIT DOOR SHUT**.
3. Ensure that **NO PERSON**, whether staff or public enters the building until **YOU** are told by the **PERSON IN CHARGE** that it is safe to do so.
4. If anyone attempts to enter the premises, report this to the **PERSON IN CHARGE**.
5. Do not leave the door **UNATTENDED**.

Agenda Item 3

MEMBERS INTERESTS 2012

A Member with a disclosable pecuniary interest in any matter considered at a meeting must disclose the interest to the meeting at which they are present, except where it has been entered on the Register.

A Member with a non pecuniary or pecuniary interest in any business of the Council must disclose the existence and nature of that interest at commencement of consideration or when the interest becomes apparent.

Where sensitive information relating to an interest is not registered in the register, you must indicate that you have an interest, but need not disclose the sensitive information.

Please tick relevant boxes

Notes

	General		
1.	I have a disclosable pecuniary interest.	<input type="checkbox"/>	<i>You cannot speak or vote and must withdraw unless you have also ticked 5 below</i>
2.	I have a non-pecuniary interest.	<input type="checkbox"/>	<i>You may speak and vote</i>
3.	I have a pecuniary interest because it affects my financial position or the financial position of a connected person or, a body described in 10.1(1)(i) and (ii) and the interest is one which a member of the public with knowledge of the relevant facts, would reasonably regard as so significant that it is likely to prejudice my judgement of the public interest or it relates to the determining of any approval consent, licence, permission or registration in relation to me or a connected person or, a body described in 10.1(1)(i) and (ii) and the interest is one which a member of the public with knowledge of the relevant facts, would reasonably regard as so significant that it is likely to prejudice my judgement of the public interest	<input type="checkbox"/> <input type="checkbox"/>	<i>You cannot speak or vote and must withdraw unless you have also ticked 5 or 6 below</i> <i>You cannot speak or vote and must withdraw unless you have also ticked 5 or 6 below</i>
4.	I have a disclosable pecuniary interest (Dispensation 20/09/16) or a pecuniary interest but it relates to the functions of my Council in respect of: (i) Housing where I am a tenant of the Council, and those functions do not relate particularly to my tenancy or lease. (ii) school meals, or school transport and travelling expenses where I am a parent or guardian of a child in full time education, or are a parent governor of a school, and it does not relate particularly to the school which the child attends. (iii) Statutory sick pay where I am in receipt or entitled to receipt of such pay. (iv) An allowance, payment or indemnity given to Members (v) Any ceremonial honour given to Members (vi) Setting Council tax or a precept under the LGFA 1992	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<i>You may speak and vote</i> <i>You may speak and vote</i> <i>You may speak and vote</i> <i>You may speak and vote</i> <i>You may speak and vote</i> <i>You may speak and vote</i>
5.	A Standards Committee dispensation applies (relevant lines in the budget – Dispensation 20/09/16 – 19/09/20)	<input type="checkbox"/>	<i>See the terms of the dispensation</i>
6.	I have a pecuniary interest in the business but I can attend to make representations, answer questions or give evidence as the public are also allowed to attend the meeting for the same purpose	<input type="checkbox"/>	<i>You may speak but must leave the room once you have finished and cannot vote</i>

'disclosable pecuniary interest' (DPI) means an interest of a description specified below which is your interest, your spouse's or civil partner's or the interest of somebody who you are living with as a husband or wife, or as if you were civil partners and you are aware that that other person has the interest.

Interest

Employment, office, trade, profession or vocation

Sponsorship

Prescribed description

Any employment, office, trade, profession or vocation carried on for profit or gain.

Any payment or provision of any other financial benefit (other than from the relevant authority) made or provided within the relevant period in respect of any expenses incurred by M in carrying out duties as a member, or towards the election expenses of M.

	This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
Contracts	Any contract which is made between the relevant person (or a body in which the relevant person has a beneficial interest) and the relevant authority— (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged.
Land	Any beneficial interest in land which is within the area of the relevant authority.
Licences	Any licence (alone or jointly with others) to occupy land in the area of the relevant authority for a month or longer.
Corporate tenancies	Any tenancy where (to M's knowledge)— (a) the landlord is the relevant authority; and (b) the tenant is a body in which the relevant person has a beneficial interest.
Securities	Any beneficial interest in securities of a body where— (a) that body (to M's knowledge) has a place of business or land in the area of the relevant authority; and (b) either— (i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

"body in which the relevant person has a beneficial interest" means a firm in which the relevant person is a partner or a body corporate of which the relevant person is a director, or in the securities of which the relevant person has a beneficial interest; "director" includes a member of the committee of management of an industrial and provident society;

"land" excludes an easement, servitude, interest or right in or over land which does not carry with it a right for the relevant person (alone or jointly with another) to occupy the land or to receive income; "M" means a member of a relevant authority;

"member" includes a co-opted member; "relevant authority" means the authority of which M is a member;

"relevant period" means the period of 12 months ending with the day on which M gives notice to the Monitoring Officer of a DPI;

"relevant person" means M or M's spouse or civil partner, a person with whom M is living as husband or wife or a person with whom M is living as if they were civil partners;

"securities" means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

'non pecuniary interest' means interests falling within the following descriptions:

- 10.1(1)(i) Any body of which you are a member or in a position of general control or management and to which you are appointed or nominated by your authority;
- (ii) Any body (a) exercising functions of a public nature; (b) directed to charitable purposes; or (c) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union), of which you are a member or in a position of general control or management;
- (iii) Any easement, servitude, interest or right in or over land which does not carry with it a right for you (alone or jointly with another) to occupy the land or to receive income.
- 10.2(2) A decision in relation to that business might reasonably be regarded as affecting your well-being or financial position or the well-being or financial position of a connected person to a greater extent than the majority of other council tax payers, ratepayers or inhabitants of the ward, as the case may be, affected by the decision.

'a connected person' means

- (a) a member of your family or any person with whom you have a close association, or
- (b) any person or body who employs or has appointed such persons, any firm in which they are a partner, or any company of which they are directors;
- (c) any person or body in whom such persons have a beneficial interest in a class of securities exceeding the nominal value of £25,000; or
- (d) any body of a type described in sub-paragraph 10.1(1)(i) or (ii).

'body exercising functions of a public nature' means

Regional and local development agencies, other government agencies, other Councils, public health bodies, council-owned companies exercising public functions, arms length management organisations carrying out housing functions on behalf of your authority, school governing bodies.

A Member with a personal interest who has made an executive decision in relation to that matter must ensure any written statement of that decision records the existence and nature of that interest.

NB Section 21(13) of the LGA 2000 overrides any Code provisions to oblige an executive member to attend an overview and scrutiny meeting to answer questions.

Agenda Item 4

COUNCIL

HELD: Wednesday, 22 February 2017

Start: 7.30 pm

Finish: 10.10 pm

PRESENT:

Councillors:

L Savage (Mayor)

T Aldridge

M Barron

Mrs M Blake

J Bullock

C Cooper

S Currie

N Delaney

G Dowling

D Evans

P Greenall

G Hodson

P Hudson

D McKay

C Marshall

J Mee

M Mills

I Moran

D O'Toole

A Owens

R Pendleton

A Pritchard

D West

Mrs M Westley

K Wilkie

C Wynn

N Furey (Deputy Mayor)

I Ashcroft

Mrs P Baybutt

T Blane

J Cairns

P Cotterill

J Davis

T Devine

C Evans

J Gordon

N Hennessy

J Hodson

J Kay

F McKenna

Mrs J Marshall

R Melling

P Moon

M Nixon

G Owen

J Patterson

E Pope

N Pryce-Roberts

D Westley

D Whittington

K Wright

A Yates

Officers:

Ms K Webber, Chief Executive

Mr D Tilleray, Director of Leisure and Wellbeing

Ms J Sinnott-Lacey, Director of Housing and Inclusion

Mr J Harrison, Director of Development and Regeneration

Mr T Broderick, Borough Solicitor

Mr M Taylor, Borough Treasurer

Mr S W, Borough Transformation Manager & Deputy Director
of Housing and Inclusion

Mr P Samosa, Director of Street Scene

Mr P Holland, Property Services Manager

Mrs J Denning, Assistant Member Services Manager

In attendance:

Mr P Blakey, Exchequer Services Manager (Revenues,
Benefits & Payments), BT Lancashire

Ms E Dobson, Interim Revenues Manager, BT Lancashire

74

PRAYERS

The Mayor's Chaplain for the evening, Father Godric Timney, led Members and officers in prayer.

75 **APOLOGIES**

Apologies for absence were received on behalf of Councillors Bailey and Gagen.

76 **DECLARATIONS OF INTEREST**

The following declarations were received:

1. All Members present declared a pecuniary interest in item 9 'Members' Allowances Scheme 2017/18 and Appointment of Independent Remuneration Panel (IRP) and in relation to item 12 'Determination of Council Tax 2017/18', but were entitled to speak and vote by virtue of an exemption.
2.
 - a) Councillors Ashcroft, Barron, Mrs Blake, Blane, Gordon, Kay, Mrs Marshall, Mee, Pope and Whittington declared a pecuniary interest in relation to relevant lines in the budget in respect of item 11 'Budget Requirement 2017/18' and item 13 'Medium Term GRA Capital Programme' in relation to Parish Council matters in view of their membership of a Parish Council and indicated they would not participate in any detailed discussions which affected the finances of those bodies specifically.*
 - b) Councillors Aldridge, Barron, Hennessy, O'Toole and D Westley declared a pecuniary interest in relation to relevant lines in the budget in respect of item 11 'Budget Requirement 2017/18' and item 13 'Medium Term GRA Capital Programme' as Members of Lancashire County Council (LCC) as did Councillor McKay as an employee of LCC and indicated that he would not participate in any detailed discussions which affected LCC.*
 - c) Councillor Cooper declared a disclosable pecuniary interest in relation to relevant lines in the budget in respect of item 11 'Budget Requirement 2017/18' and item 13 'Medium Term GRA Capital Programme' in respect of her appointment to West Lancashire Community Leisure.*
 - d) Councillors Mrs Blake, Nixon and Pendleton declared a non pecuniary interest in relation to relevant lines in the budgets in respect of item 11 'Budget Requirement 2017/18' in respect of the Skelmersdale Community Centres in view of their appointment to the Tanhouse Action Group.*
 - e) Councillor Pendleton declared a pecuniary interest in relation to relevant lines in the budget in respect of item 11 'Budget Requirement 2017/18' in respect of the 'Skelmersdale Community Centres' in view of his role on the Tanhouse Enterprise Board.*
 - f) Councillor Wynn declared a disclosable pecuniary interest in relation to item 11 'Budget Requirement 2017/18', as he is employed by Essential Fleet Services Ltd to maintain Council vehicles and works at the Robert Hodge Centre and indicated he would not participate in any detailed discussions which affected his employer or employment.*

- g) The following Councillors, appointed by the Council to the bodies listed, declared a pecuniary interest in relation to relevant lines in the budget in respect of item 11 'Budget Requirement 2017/18' regarding the 'Grant to Voluntary Organisations'*:

<u>Councillors</u>	<u>Voluntary Body</u>
Devine	Lancashire West CAB
Pendleton	West Lancs Dial A Ride Association
G Hodson, Cooper, Nixon and Pryce Roberts	West Lancs CVS
Aldridge and Ms Melling	Homestart Central Lancashire

- h) Councillor Whittington declared a pecuniary interest in relation item 11 'Budget Requirement 2017/18' in respect of the 'Grant to Voluntary Organisations' as his wife is a trustee of Lancashire West CAB as this body had been recommended to receive funding for 2017/18:*

*By virtue of a dispensation granted by the Standards Committee on 20 September 2016 until 19 September 2020 all Councillors who have disclosable pecuniary or pecuniary interests in relation to relevant lines in the budget may participate and vote in the budget debates.

3. Councillors Ashcroft, Barron, Mrs Blake, Blane, Gordon, Kay, Mrs Marshall, Mee, Pope and Whittington declared a non-pecuniary interest in relation to item 12 'Determination of Council Tax 2017/18' and item 19 'Public Space Protection Order' in view of their membership of a Parish Council.
4. Councillors Aldridge, Barron, Hennessy, O'Toole and D Westley declared a non pecuniary interest in relation to item 12 'Determination of Council Tax 2017/18', as Members of Lancashire County Council, as did Councillor McKay as an employee of Lancashire County Council.
5. Councillors Delaney, Devine, Owen, Nixon, Patterson and West (Tenant of a Council flat/house) Aldridge and McKay (Tenant of a Council garage) declared disclosable pecuniary interests in relation to item 13 'Medium Term GRA Capital Programme and item 14 'Housing Account – Revenue and Capital Programme' for the reasons indicated but were entitled to speak and vote by virtue of an exemption (nothing in these reports relates particularly to their respective interests arising from the tenancy or lease).
6. Councillors Aldridge, Mee, Pendleton and Wright declared non-pecuniary interests in relation to item 13 'Medium Term GRA Capital Programme and item 14 'Housing Account – Revenue and Capital Programme' as they have a connected person who is a tenant of rented Council accommodation. Insofar as that interest becomes a pecuniary interest (as it would affect the financial position of their relative and a member of the public with knowledge of the relevant facts would reasonably regard this as so significant that it is likely to prejudice their judgement of the public interest) they declared that interest but considered that they were entitled to speak and vote by virtue of an exemption as nothing in these reports relates particularly to the relevant

tenancy or lease.

7. Councillors Barron, Pope and Westley declared a non pecuniary interest in item 8 'Pay Policy Statement' as members of the Lancashire County Council Pension Committee.
8. Councillors Aldridge and O'Toole declared a non pecuniary interest in relation to item 12 'Determination of Council Tax 2017/18' as a Member of Lancashire Fire & Rescue Authority and Councillor Wilkie as an employee.
9. Councillor Wynn declared a Disclosable Pecuniary Interest in relation to item 20(d) 'Motion – Green Waste £30 Charge', as he is employed by Essential Fleet Services Ltd to maintain Council vehicles and works at the Robert Hodge Centre.
10. Councillors McKenna and Moran declared a non pecuniary interest in relation to agenda item 20(b) 'Motion - Social & Economic Consequences of Brexit' as a member appointed to 'Liverpool City Region Combined Authority' as did Councillor Westley as a member of Lancashire County Council.
11. Councillor Wright declared a non pecuniary interest in relation to agenda item 20(c) 'Motion – Lancashire Constabulary Job Losses' as a member appointed to the Police and Crime Panel.

77 **MINUTES**

RESOLVED: That the minutes of the meeting held on Wednesday, 14 December 2016, be approved as a correct record and signed by the Mayor.

78 **ANNOUNCEMENTS BY THE MAYOR AND/OR THE CHIEF EXECUTIVE**

A. The Mayor announced:

1. That the following events were being organised for the Mayor's Charity:
 - The Easter Bingo on 7 April at St Anne's Social Centre. Tickets £2 including refreshments and a free draw
 - A Tea Dance on Thursday 30 March 2 – 4 p.m. in The Civic, Ormskirk – Tickets £5 including afternoon tea
 - A Gala Evening at Hurlston Hall Golf Club on 21 April at 7.30 p.m. Tickets £25 including 3 course meal and entertainment by The Arts Centre, Skelmersdale

and asked for the support and attendance of Members at these events.

2. That the Mayor's Charity had been extremely successful over the year, with the total amount raised currently standing at £17,850 and that the last main event 'The Sportman's Dinner' raised an amazing £5715.50. The mayor thanked all those who have been involved during the year.

B. The Chief Executive announced:

1. That the Council had been successful, along with other Councils and partners, in securing £1.3m of the Department of Communities and Local Government (DCLG) funding for victims of domestic abuse in Lancashire, which would benefit West Lancashire alongside other areas and thanked several services who worked with the Liberty Centre and Lancashire County Council on the bid.
2. That Heidi McDougall, the new Director of Street Scene, was able to take up her position on Wednesday 1 March 2017, which was slightly earlier than originally anticipated. Special thanks were given to Phil Samosa, and his team for the work they had done in overseeing the service in the interim period.

79 **TO ANSWER ANY QUESTIONS UNDER THE PROVISIONS OF COUNCIL PROCEDURE RULE 10.2**

There were no items under this heading.

80 **MINUTES OF COMMITTEES**

Consideration was given to the minutes of the undermentioned meetings of the Committees shown.

RESOLVED That the minutes of the undermentioned meetings and any recommendations contained in them, be approved:

- A. Planning Committee held on Thursday, 8 December 2016 and 12 January 2017.
- B. Polling Districts and Polling Places Review Committee held on Tuesday 24 January 2017.
- C. Audit and Governance Committee held on Tuesday 31 January 2017.
- D. Licensing and Appeals Committee held on Tuesday 7 February 2017.

81 **PAY POLICY STATEMENT 2017/18**

Consideration was given to the report of the Borough Treasurer, as contained in the Book of Reports, which sought approval of the Pay Policy Statement for 2017/18 detailing the Authority's policy on workforce remuneration, as required by the Localism Act 2011.

RESOLVED: That the Pay Policy Statement for 2017/18, attached at Appendix 1 to the report, be approved, published on the Council's website and included in the Constitution.

82 **MEMBERS' ALLOWANCES SCHEME 2017/18 AND APPOINTMENT OF THE INDEPENDENT REMUNERATION PANEL (IRP)**

Consideration was given to the report of the Borough Solicitor, as contained in the Book of Reports, which set out the report of the Independent Remuneration Panel (IRP), sought approval of the Members' Allowances Scheme for 2017/18 and detailed the Membership of the IRP.

RESOLVED: A. That the IRP's report for 2017/18, attached at Appendix 3 to the report, be noted.

B. That in accordance with paragraph 4 of the IRP's report, a Members Allowance Scheme be made, effective from 1 April 2017 incorporating a Basic Allowance of £4,842 (no increase) and provision for SRA payments, as detailed on the Schedule attached at Appendix 1 to the report (no change).

C. That it be noted that the Basic Allowance of £4,842 has been fixed for a 4 year period until 31 March 2020, as set out in paragraph 4.2 of the IRP's report, the Council being able to ask the IRP to consider an increase in any year and to give specific reasons for the request.

D. That the Borough Solicitor update and publish the Members' Allowances Scheme for the period commencing 1 April 2017, such scheme to be incorporated into the Constitution.

E. That the Membership of the IRP for 2017/18 and the respective terms of office be noted and endorsed as follows:

Mrs G Stanley (Chairman)	1 May 2018
Mr J Boardman	1 May 2020
Mr I Thompson	1 May 2019

83 **SUSPENSION OF COUNCIL PROCEDURE RULE 13.4**

RESOLVED: That Council Procedure Rule 13.4, be suspended, to enable the Portfolio Holder / Shadow Portfolio Holder to present their budget statements, in respect of agenda items 11 (Budget Requirement 2017/18) and 14 (Housing Account – Revenue and Capital Programme).

84 *** BUDGET REQUIREMENT 2017/18**

Consideration was given to the report of the Borough Treasurer, as contained in the Book of Reports, which set out the General Revenue Account (GRA) Reserves Policy and the Draft GRA Estimates.

Councillor Wynn, Portfolio Holder for Finance, moved a Motion that provided details of the Labour Budget Proposals (as circulated at the meeting and contained in the Book of Reports), which was seconded.

Councillor Whittington, Shadow Portfolio Holder for Finance, moved an Amendment that provided details of the Conservative Budget Proposals (as circulated at the meeting and contained in the Book of Reports), and referred to the inclusion of item G of the Amendment to 'Reverse the decision to introduce green waste charging' in line with the Motion included on the Agenda at Item 20(d) 'Green Waste £30 Charge - Motion', which was seconded.

In accordance with Council Procedure Rule 16.5, the voting on the Amendment was recorded as follows:

FOR: Councillors Ashcroft, Barron, Mrs Baybutt, Mrs Blake, Blane, Cains, Curry, Mrs C Evans, Gordon, Greenall, Kay, C Marshall, Mrs Marshall, Mee, Ms Melling, Moon, O'Toole, Pope, D Westley, Mrs Westley and Whittington (TWENTY ONE)

AGAINST: Councillors Aldridge, Bullock, Cooper, Cotterill, Davis, Delaney, Devine, Dowling, D Evans, Furey, Hennessy, G Hodson, J Hodson, Hudson, McKay, McKenna, Mills, Moran, Nixon, Owen, Patterson, Pendleton, Pritchard, Pryce-Roberts, Savage, West, Wilkie, Wright and Yates (TWENTY NINE)

ABSTENTIONS: Councillor Owens

The Amendment was LOST.

In accordance with Council Procedure Rule 16.5, the voting on the Motion was recorded as follows:

FOR: Councillors Aldridge, Bullock, Cooper, Cotterill, Davis, Delaney, Devine, Dowling, D Evans, Furey, Hennessy, G Hodson, J Hodson, Hudson, McKay, McKenna, Mills, Moran, Nixon, Owen, Patterson, Pendleton, Pritchard, Pryce-Roberts, Savage, West, Wilkie, Wright, Wynn and Yates (THIRTY)

AGAINST: Councillors Ashcroft, Barron, Mrs Baybutt, Mrs Blake, Blane, Cains, Curry, Mrs C Evans, Gordon, Greenall, Kay, C Marshall, Mrs Marshall, Mee, Ms Melling, Moon, O'Toole, Owens, Pope, D Westley, Mrs Westley and Whittington (TWENTY TWO)

The Motion was CARRIED.

RESOLVED A. That the General Revenue Account Estimates for 2017/18 set out in Appendix B of the Council report be approved, subject to the changes set out in the Labour Budget Proposals circulated at the meeting and contained in the

Book of Reports.

- B. That the GRA reserves policy set out in Appendix A to the Council report be approved.
- C. That the contract savings, including voluntary redundancies, set out in Appendix C to the Council report, be approved.
- D. That delegated authority be given to the Chief Executive and Heads of Service to take all necessary action to implement the changes resulting from the budget proposals.

(Note: Councillor Wynn declared a Disclosable Pecuniary Interest and left the meeting during consideration of the Conservative Group Budget Proposals as it contained reference to the Green Waste Charge.)

85 * **DETERMINATION OF COUNCIL TAX 2017/18**

Consideration was given to the revised report of the Borough Transformation Manager and the Deputy Director of Housing and Inclusion, as circulated at the meeting and contained in the Book of Reports, which set out the proposed Council Tax rate for each property band for the whole of the Borough Council's area, including the Council Tax rate as set by the County Council, the Police and Crime Commissioner for Lancashire, the Lancashire Combined Fire Authority, and the local Parish Council in parished areas, in order to confirm the statutory resolutions that are required in order to set the Council Tax for 2017/2018.

Councillor Wynn moved a Motion to approve the recommendations in the revised report circulated at the meeting and contained in the Book of Reports, which was seconded.

In accordance with Council Procedure rule 16.5, the voting on the Motion was recorded as follows:

FOR: Councillors: Aldridge, Ashcroft, Barron, Mrs Baybutt, Mrs Blake, Blane, Bullock, Cairns, Cooper, Cotterill, Currie, Davis, Delaney, Devine, Dowling, Mrs C Evans, D Evans, Furey, Gordon, Greenall, Hennessy, G Hodson, J Hodson, Hudson, Kay, McKay, McKenna, C Marshall, Mrs Marshall, Mee, Ms Melling, Mills, Moon, Moran, Nixon, O'Toole, Owen, Owens, Patterson, Pendleton, Pope, Pritchard, Pryce-Roberts, Savage, West, D Westley, Mrs Westley, Whittington, Wilkie, Wright, Wynn and Yates (FIFTY TWO)

AGAINST: (NONE)

ABSTENTIONS: (NONE)

The Motion was CARRIED.

RESOLVED: A. That it be noted that on the 11 January 2017, the Borough

Treasurer declared the Council Tax Base amounts, set out in Appendix A to the report, for the financial year 2017/2018 in accordance with the Local Authorities (Calculation of Council Tax Base) Regulations 2012.

- B. That the Budget for the Council's own purposes for 2017/2018 (excluding parish precepts) be set at £12,927,167 in accordance with the earlier Budget Requirement report.
- C. That the following amounts be now calculated by the Council for the financial year 2017/2018 in accordance with the Local Government Finance Act 1992 (the Act):
 - a) £85,500,333 being the aggregate of the amounts, which the Council estimates for the items, set out in Section 31A(2) of the Act taking into account all precepts issued to it by Parish Councils.
 - b) £78,330,285 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3) of the Act.
 - c) £7,170,048 being the amount by which the aggregate at C(a) above exceeds the aggregate at C(b) above, calculated by the Council in accordance with Section 31A(4) of the Act as its Council Tax requirement for the year.
 - d) £208.49 being the amount at C(c) above divided by 34,390.20 (the Tax Base) calculated by the Council in accordance with Section 31(B) of the Act, as the basic amount of its Council Tax for 2017/2018.
 - e) £575,383 being the aggregate amount of all special items (i.e. Parish Precepts) referred to in Section 34(1) of the Act.
 - f) £191.76 being the amount at C(d) above, less the result given by dividing the amount at C(e) above by 34,390.20 (the Tax Base), calculated by the Council in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for 2017/2018 for dwellings in those parts of its area to which no special item relates.

g) Part of the Council's area:

	£. p
Aughton	208.05
Bickerstaffe	222.02
Bispham	200.29
Burscough	227.15
Dalton	211.84
Downholland	223.94

Great Altcar	205.52
Halsall	214.28
Hesketh with Becconsall	232.83
Hilldale	242.57
Lathom	208.37
Lathom South	221.46
Newburgh	221.73
North Meols	219.52
Parbold	225.97
Rufford	229.97
Scarisbrick	205.76
Simonswood	213.53
Tarleton	223.56
Up Holland	213.01
Wrightington	204.91

being the amounts given by adding to the amount at C(f) above the amounts of the special item relating to dwellings in those parts of the Council's area mentioned above divided in each case by the relevant Tax Base for those areas, calculated by the Council, in accordance with Section 34(3) of the Act, as the basic amounts of the Council Tax for 2017/2018 for dwellings in those parts of its area to which a special item (i.e. Parish Precepts) relate.

- h) Part of the Council's area for each valuation band, being the amounts given by multiplying the amounts at C(f) and C(g) above by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation band D, calculated by the Council, in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands (See Schedule 1 of the revised report).

- D. That it be noted that for the year 2017/2018 Lancashire County Council has stated the following amounts in precept issued to the Council, in accordance with Section 40 of the Act 1992, for each of the categories of dwelling shown below:

VALUATION BANDS

A	B	C	D	E	F	G	H
£. p	£. p	£. p	£. p	£. p	£. p	£. p	£ .p
814.49	950.24	1,085.99	1,221.74	1,493.24	1,764.74	2,036.23	2,443.46

- E. That it be noted that for the year 2017/2018 the Police and Crime Commissioner for Lancashire has stated the following amounts in precept issued to the Council in accordance with Section 40 of

the Act for each of the categories of dwelling shown below:

VALUATION BANDS

A	B	C	D	E	F	G	H
£. p	£. p	£. p	£. p	£ .p	£. p	£. p	£. p
110.30	128.68	147.07	165.45	202.22	238.98	275.75	330.90

F. That it be noted that for the year 2017/2018 the Lancashire Combined Fire Authority has stated the following amounts in precept issued to the Council in accordance with Section 40 of the Act for each of the categories of dwelling shown below:

VALUATION BANDS

A	B	C	D	E	F	G	H
£. p	£. p	£. p	£. p	£. p	£. p	£. p	£. p
43.67	50.94	58.22	65.50	80.06	94.61	109.17	131.00

G. That having calculated the aggregate in each case of the amounts at C(h), D, E and F, the Council, in accordance with Section 30(2) of the Act, hereby sets the amounts shown in **Schedule 2** of the revised report as the amounts of Council Tax for the year 2017/2018 for each of the categories of dwellings shown.

86 MEDIUM TERM GRA CAPITAL PROGRAMME

Consideration was given to the report of the Borough Treasurer, as contained in the Book of Reports, which advised on the Council's Medium Term Capital Programme.

Councillor Wynn, Portfolio Holder for Finance, moved a Motion, which set out the Labour Capital Programme proposals, as circulated at the meeting and contained within the Book of Reports, which was seconded.

RESOLVED: A. That the budget items be approved, based on the Capital Programme proposals circulated at the meeting by the Portfolio Holder for Finance and contained in the Book of Reports.

B. That delegated authority be given to the Chief Executive and Heads of Service to take all necessary action to implement the agreed Capital Programme.

87 HOUSING ACCOUNT - REVENUE AND CAPITAL PROGRAMME

Consideration was given to the joint report of the Director Housing and Inclusion and the Borough Treasurer, as contained in the Book of Reports, which advised on the rent and service charges to be applied; and detailed the Public Sector Housing Capital Investment Programme and Housing Revenue Estimates for 2017/18.

Councillor Patterson, Portfolio Holder for Housing and Landlord Services, moved a Motion, as circulated at the meeting and contained in the Book of Reports, which set out Labour proposals in relation to the Draft Housing Revenue Account Estimates for 2017/18 and Public Sector Housing Capital Investment Programme 2017/18, which was seconded.

- RESOLVED:
- A. That the Rent and Service charges set within delegated authority, as detailed in Section 4 and 5 of the report be noted and endorsed.
 - B. That the comments of the Tenants and Residents, as set out in Appendix E to the report be noted.
 - C. That the Housing Revenue Estimates and Capital Investment Plan, set out in Appendices A and B to the report be approved, subject to the changes set out in the Labour proposals circulated at the meeting and contained in the Book of Reports.
 - D. That the Housing Revenue Account Reserves Policy set out in Appendix C to the report be approved.
 - E. That delegated authority be given to the Director of Housing and Inclusion to take all necessary action to implement the decision of Council.

88 **CAPITAL FINANCING AND TREASURY MANAGEMENT FRAMEWORK**

Consideration was given to the report of the Borough Treasurer, as contained in the Book of Reports, which detailed the framework for capital financing and treasury management operations for the next financial year.

- RESOLVED:
- A. That the projected position in respect of the Prudential Indicators, as set out in Appendix 1 to the report, for 2016-17, be noted.
 - B. That the Prudential Indicators for the next three years be agreed, as set out in Appendix 2 to the report.
 - C. That the Minimum Revenue Provision (MRP) policy, as set out in Appendix 3 to the report, be approved for the next financial year.
 - D. That the Treasury Management Strategy, as set out in section 8 of the report, be approved.

(Note: Councillors Currie and Pope had left the room during consideration of this item.)

89 **MAYOR ELECT 2017/18**

Consideration was given to the report of the Borough Solicitor, as contained in the

Book of Reports, which sought nominations for the positions of Mayor and Deputy Mayor for 2017/18.

RESOLVED: That it be noted that the Labour Group nominees for Mayor and Deputy Mayor for the Municipal Year 2017/18 are Councillors Furey and Delaney respectively.

90 **TIMETABLE OF MEETINGS 2017/18**

Consideration was given to the report of the Borough Solicitor, as contained in the Book of Reports, which sought approval of the timetable of meetings for the Municipal Year 2017/18.

RESOLVED: That the timetable for the meetings for the 2017/18 Municipal Year, attached as an Appendix to the report, be approved.

91 **CONTAMINATED LAND STRATEGY - 2017 UPDATE**

Consideration was given to the report of the Director of Leisure and Wellbeing, as contained in the Book of Reports, which sought approval of an updated Contaminated Land Strategy.

RESOLVED: A. That the updated Contaminated Land Strategy, included at Appendix 1 to the report, be approved for publication.

B. That the Director of Leisure and Wellbeing be granted delegated authority, in consultation with the relevant Portfolio Holder, to approve and publish any future minor updates to the strategy.

92 **PUBLIC SPACE PROTECTION ORDER**

Consideration was given to the report of the Director of Leisure and Wellbeing, as contained in the Book of Reports, which sought approval to make a Public Space Protection Order (PSPO).

RESOLVED: A. That the Public Space Protection Order, detailed at Appendix 1 to the report, be approved for commencement on the 1 April 2017.

B. That any other areas suggested for restrictions during the recent public consultation exercise are kept on file for consideration in any future extension of the PSPO.

C. That authority be given to the Director of Leisure and Wellbeing to make any necessary minor amendments to the Public Space Protection Order.

93 **MOTIONS**

The following Motions were considered at the request of the Members indicated:

94 **NEW MERSEYRAIL DRIVER-ONLY TRAINS - MOTION INCLUDED ON THE AGENDA AT THE REQUEST OF COUNCILLOR PRITCHARD ON BEHALF OF THE LABOUR GROUP**

This item was withdrawn.

95 **SOCIAL & ECONOMIC CONSEQUENCES OF BREXIT - MOTION INCLUDED ON THE AGENDA AT THE REQUEST OF COUNCILLOR MCKENNA ON BEHALF OF THE LABOUR GROUP**

The following Motion was moved and seconded:

"That given the potential for negative social and economic consequences of so-called Brexit, along with possible opportunities, this council seek to work with other like-minded local authorities, especially but not solely within the Liverpool City Region area and Lancashire, to research and as appropriate pursue any lobbying or legislative means, so as to ensure that our local and combined authorities acquire and use to best effect, a substantive place in the negotiations between the United Kingdom and the European Union following a 'triggering' of Article 50 (2).

That the Council resolves that the Chief Executive, in consultation with the Leader, write to her counterparts in authorities in Liverpool City Region and Lancashire, setting out initial proposals for a joint approach to this matter."

RESOLVED: A. That given the potential for negative social and economic consequences of so-called Brexit, along with possible opportunities, this council seek to work with other like-minded local authorities, especially but not solely within the Liverpool City Region area and Lancashire, to research and as appropriate pursue any lobbying or legislative means, so as to ensure that our local and combined authorities acquire and use to best effect, a substantive place in the negotiations between the United Kingdom and the European Union following a 'triggering' of Article 50 (2).

B. That the Chief Executive, in consultation with the Leader, write to her counterparts in authorities in Liverpool City Region and Lancashire, setting out initial proposals for a joint approach to this matter.

96 **LANCASHIRE CONSTABULARY JOB LOSSES - MOTION INCLUDED ON THE AGENDA AT THE REQUEST OF COUNCILLOR WRIGHT ON BEHALF OF THE LABOUR GROUP**

The following Motion was moved and seconded:

"That Council is concerned that following severe Government cuts Lancashire Constabulary has lost some 1364 jobs:-

893 Police Officers
331 Police Staff
140 Community Support Officers

That this Council is concerned that continued cuts to Police funding leading to a reduction in front line Policing will only result in more crime and anti-social behaviour within West Lancashire. This will harm our community and prevent residents from feeling safe.

That Council resolves to instruct the Chief Executive to write to the Home Secretary setting out our concerns and demanding that cuts to police funding be stopped immediately."

RESOLVED: A. That Council is concerned that following severe Government cuts, Lancashire Constabulary has lost some 1364 jobs:-

893 Police Officers
331 Police Staff
140 Community Support Officers

B. That this Council is concerned that continued cuts to Police funding leading to a reduction in front line Policing will only result in more crime and anti-social behaviour within West Lancashire. This will harm our community and prevent residents from feeling safe.

C. That Council resolves to instruct the Chief Executive to write to the Home Secretary setting out our concerns and demanding that cuts to police funding be stopped immediately.

(Note: Councillor D Evans left the meeting during consideration of this item.)

97 **GREEN WASTE £30 CHARGE - MOTION INCLUDED ON THE AGENDA BY COUNCILLOR DAVID WESTLEY ON BEHALF OF THE CONSERVATIVE GROUP AND SIGNED BY 14 MEMBERS OF THE CONSERVATIVE GROUP**

This item was dealt with under Minute 84 'Budget Requirement 2017/18'.

.....
THE MAYOR

Agenda Item 7a

PLANNING COMMITTEE

HELD: Thursday, 9 February 2017

Start: 7.30PM

Finish: 9.00PM

PRESENT:

Councillor: G Dowling (Chairman)
C. Cooper (Vice-Chairman)

Councillors: I Ashcroft T Devine
C Evans D Evans
C Marshall D McKay
M Mills D O'Toole
R Pendleton E Pope
A Pritchard Mrs M Westley
A Yates

Officers: Director of Development and Regeneration (Mr J Harrison)
Head of Development Management (Mrs C Thomas)
Legal and Member Services Manager (Mr M Jones)
Principal Planning Officer (Ms. T. Maguire)
Member Services/Civic Support Officer (Mrs J A Ryan)

In attendance: Councillor J. Hodson (Portfolio Holder - Planning)
Councillor Furey (Skelmersdale North Ward)

61 **APOLOGIES**

There were no apologies for absence received.

62 **MEMBERSHIP OF THE COMMITTEE**

In accordance with Council Procedure Rule 4, the Committee noted the termination of Councillors Mrs. Baybutt and Nixon and the appointments of Councillor C. Evans and Mills for this meeting only, giving effect to wishes of the Political Groups.

63 **URGENT BUSINESS, IF ANY INTRODUCED BY THE CHAIRMAN**

There were no urgent items of business.

64 **DECLARATIONS OF INTEREST**

1. Councillor Pope declared a pecuniary interest in respect of planning application 1160/HYB relating to Edge Hill University, St. Helens Road, Ormskirk by virtue of his employment at the University of Central Lancashire and therefore left the Chamber during consideration of this item.

65 **DECLARATIONS OF PARTY WHIP**

There were no declarations of Party Whip.

66 **MINUTES**

RESOLVED: That the minutes of the meeting held on the 12 January 2017 be approved as a correct record and signed by the Chairman with Councillor Cooper's name being amended to Councillor C. Cooper.

67 **PLANNING APPLICATIONS**

The Director of Development and Regeneration submitted a report on planning applications (all prefixed 2016 unless otherwise stated) as contained on pages 1068 to 1157 in the Book of Reports and on pages 1169 to 1174 giving details of late information.

RESOLVED A That the under-mentioned planning applications be approved subject to the conditions in the report:-

1220/FUL; 1050/FUL; 1291/WL3;
0932/FUL; 1008/FUL

B That planning application 1160/HYB relating to Edge Hill University, Ormskirk be approved subject to the conditions in the report and with the amendment of Conditions 5 and 6 as detailed on pages 1171 and 1172 of late information and with a further two conditions as detailed below:-

Condition 10

The measures contained in the Arboriculture Method Statement received by the LPA 03.02.17 shall be fully implemented during construction.

Reason

To safeguard the health of the trees and so ensure that the proposed development complies with the provisions of Policies GN3 and EN2 in the adopted West Lancashire Local Plan 2012-2027 Development Plan Document.

Condition 11

The development shall be carried out in accordance with the Construction Environmental Management Plan and Construction Plan received by the Local Planning Authority 03.02.17.

Reason

To safeguard the amenity of adjacent properties and the area generally and so comply with the provisions of GN3 in the adopted West Lancashire Local Plan 2012-2027 Development Plan Document.

C That in respect of planning application 0665/FUL relating to Land

to the South of Ashurst Road, Skelmersdale:-

1. That the decision to grant planning permission be delegated to the Director of Development and Regeneration in consultation with the Chairman or Vice-Chairman of the Planning Committee subject to the applicant entering into a planning obligation under S106 of the Town and Country Planning Act 1990 to secure:-

the payment of £45,000 towards the improvement of existing area(s) of open space within the locality;

the capping of the sales values on each of the units

2. That any planning permission granted by the Director of Development and Regeneration pursuant to recommendation 1 above be subject to the conditions as set down on pages 1132 to 1135 of the Book of Reports and with the amendment of condition 2 as detailed on page 1172 of the late information and an additional condition as detailed on page 1173 of late information.

- D That planning application 1183/FUL relating to Charlton, Quarry Drive, Aughton be deferred to the next meeting of the Planning Committee to provide Officers with an opportunity to consider the wording of planning conditions that would be required if Members were minded to grant permission

(Notes:

1. In accordance with the procedure for public speaking on planning applications on this Committee, members of the public spoke in connection with application nos 1220/FUL and 1050/FUL.
2. In accordance with Regulatory Procedure Rule 7(b) Councillor Furey spoke in connection with application no. 1220/FUL relating to 3 Mere Close, Skelmersdale.
3. Councillor Pope had declared a pecuniary interest in respect of planning application 1160/HYB relating to Edge Hill University, St. Helens Road, Ormskirk by virtue of his employment at the University of Central Lancashire and therefore left the Chamber during consideration of this item).

.....
- **CHAIRMAN** -

Agenda Item 7b

PLANNING COMMITTEE

HELD: Thursday, 9 March 2017

Start: 7.30 P.M.

Finish: 9.40 P.M.

PRESENT:

Councillor: G Dowling (Chairman)
C Cooper (Vice-Chair)

Councillors: I Ashcroft Mrs P Baybutt
T Devine D Evans
C Marshall D McKay
M Mills D O'Toole
G Owen R Pendleton
E Pope A Pritchard
Mrs M Westley

Officers: Deputy Director of Development and Regeneration (Mr I Gill)
Head of Development Management (Mrs C Thomas)
Heritage and Environment Manager (Mr I Bond)
Principal Planning Officer (Mrs A Veevers)
Assistant Solicitor (Mrs J Williams)
Member Services/Civic Support Officer (Mrs J A Ryan)

In attendance: Councillor J Hodson (Portfolio Holder – Planning)
Councillor P Cotterill (Bickerstaffe Ward)
Councillor A Owens (Derby Ward)
Councillor N Delaney (Scott Ward)

68 APOLOGIES

There were no apologies for absence received.

69 MEMBERSHIP OF THE COMMITTEE

In accordance with Council Procedure Rule 4, the Committee noted the termination of Councillors M. Nixon and A. Yates and the appointment of Councillors M. Mills and G Owen for this meeting only, thereby giving effect to the wishes of the Political Groups.

70 URGENT BUSINESS

There were no urgent items of business.

71 DECLARATIONS OF INTEREST

There were no Declarations of Interest received.

72 DECLARATIONS OF PARTY WHIP

There were no declarations of Party Whip.

73 MINUTES

RESOLVED: That the minutes of the meeting held on the 9 February 2017 be approved as a correct record and signed by the Chairman.

74 PLANNING APPLICATIONS

The Director of Development and Regeneration, submitted a report on planning applications (all prefixed 2016 unless otherwise stated) as contained on pages 1187 to 1299 of the Book of Reports and on pages 1313 to 1317 giving details of late information.

RESOLVED A. That planning application 1183/FUL relating to Charlton, Quarry Drive, Aughton be refused for the following reason:-

The proposed development involves the demolition of an existing property which makes a positive contribution to the character and appearance of Granville Park Conservation Area. The loss of the existing dwelling would harm the character and appearance of the Conservation Area and fails to meet the Council's statutory duty under S.72 of the P(LBCA) Act 1990. The proposed development is contrary to Policy EN4 of the West Lancashire Local Plan 2012-2027 DPD, the guidance contained in Chapter 12 of the NPPF and the Council's Supplementary Planning Document Design Guide (January 2008).

B. That the under-mentioned planning applications be approved subject to the conditions in the report:-

0642/FUL; 1136/FUL; 1137/FUL;

C. That planning application 1163/FUL relating to Pool Hey Caravan Park, Pool Hey Lane, Scarisbrick be approved subject to the conditions as set out on pages 1296 and 1297 of the Book of Reports and an additional condition as set out below:-

Condition 10

The site shall be occupied by relatives of the applicants only.

Reason 10

In granting this permission the Local Planning Authority has had regard to the special circumstances of the case and wishes to have the opportunity of exercising control over any subsequent occupation in the event of the applicant vacating the premises, thereby ensuring any future occupation would not conflict with

the provisions of Policy GN1 in the adopted West Lancashire Local Plan 2012-2027 Development Plan Document.

- D. That planning application 1202/FUL relating to 7 Beech Road, Aughton be approved subject to the conditions as set out on pages 1204 to 1205 of the Book of Reports but subject to Condition 3 being amended to read:-

Condition 3

The development hereby approved shall be carried out in accordance with details shown on the following plans:-

Plans reference

A1184.01B

A1184.02D

A1184.04A

A1184.03C

- E. That planning application 0479/FUL relating to Land at the rear of 14A New Cut Lane, Halsall, Southport had been withdrawn by Officers for further consideration.
- F. That planning application 1173/FUL relating to 14A New Cut Lane, Halsall, Southport had been withdrawn by Officers for further consideration.
- G. That planning application 0866/FUL relating to Houseboat Green Matters, Chapel Lane, Parbold, be deferred for an organised site visit to assess the impact on the openness of the Green Belt.
- H. That delegated authority to grant planning permission be given to the Director of Development and Regeneration in consultation with the Chairman of the Planning Committee in respect of planning application 1278/FUL relating to 71 Thompson Avenue, Ormskirk, subject to negotiations taking place to reduce parking provision from 4 to 2 spaces and subject to the outcome of these negotiations, to consider whether it would be appropriate to impose a planning condition to protect the hedge in the rear garden.

(Notes:

1. In accordance with the procedure for public speaking on planning applications on this Committee, members of the public spoke in connection with planning application nos.1202/FUL, 0642/COU; 1136/FUL, 1137/LBC, 1278/FUL and 0866/FUL
2. In accordance with Regulatory Procedure Rule 7(b) Councillor Cotterill spoke in connection with Planning Application No 0642/COU relating to Shire Oaks, Wigan Road, Westhead, L40 6HY.
3. In accordance with Regulatory Procedure Rule 7(b) Councillor Owens spoke

in connection with Planning Application No. 1278/FUL relating to 71 Thompson Avenue, Ormskirk, L39 2BG.

4. Parish Councillor R. Clayton from Lathom South Parish Council spoke in connection with Planning Application 0642/COU relating to Shire Oaks, Wigan Road, Westhead, L40 6HY.
5. Parish Councillor S. Holland from Parbold Parish Council spoke in connection with Planning Application 0866/FUL relating to Houseboat Green Matters, Chapel Lane, Parbold, WN8 7TN.
6. Councillor D. Evans left the Chamber during consideration of Planning Application 1137/LBC, Water Tower, Tower Hill, Ormskirk and therefore took no part in the decision making process in this application.)

.....
- CHAIRMAN -

PRESENT:

Councillor: I Moran (Chairman)

Councillors: D Westley Mrs J Marshall
K Wright

In attendance: Mr S Ibbs (The Independent Person)
Mr S Garvey (Reserve Independent Person)

Officers: Borough Solicitor (Mr T Broderick)
Legal and Member Services Manager (Mr M Jones)
Principal Overview and Scrutiny Officer (Mrs C A Jackson)

35 APOLOGIES

Apologies for absence were submitted on behalf of Councillor Davis.

36 MEMBERSHIP OF THE COMMITTEE

There were no changes to membership of the Committee.

37 DECLARATIONS OF INTEREST

There were no declarations of interest.

38 URGENT BUSINESS

There were no items of urgent business.

39 PUBLIC SPEAKING

There were no items under this heading.

40 MINUTES

RESOLVED: That the minutes of the Standards Committee held on 20 September 2016 be received as a correct record and signed by the Chairman.

41 WHISTLEBLOWING CODE

The Borough Solicitor advised that the Whistleblowing Code, included as part of the work programme for the Committee, is as set down at 17.2 of the Constitution and applies to all employees under a contract of employment with the Council, including Council contractors and suppliers. He reported that there are no relevant changes or updates to it at this time. However, the Code is scheduled to be reviewed, with the Borough Treasurer and will be considered by the Audit and Governance

Committee and this Committee, once the officer review has been undertaken.

RESOLVED: That the update be noted.

42 OFFICER CODE OF CONDUCT

The Borough Solicitor advised the Committee that the Officers' Code of Conduct is set down at 17.1 of the Constitution and applies to all employees under a contract of employment with the Council. It provides a very clear framework for employees to follow and ensures that high standards are maintained. He reported that there are no relevant changes or updates to it at this time. However, the Officers' Code is scheduled to be reviewed, with the Borough Treasurer and will be considered by the Audit and Governance Committee and this Committee, once the officer review has been undertaken.

RESOLVED: That the update be noted.

43 INDEPENDENT PERSON - PROTOCOL

Consideration was given to the report of the Borough Solicitor as contained on pages 57 to 62 of the Book of Reports that gave details in relation to the Independent Person Protocol as set down at 16.5 of the Constitution. The Protocol is reviewed by the Committee annually. It was reported that there had been no significant changes since the report was considered by the Committee in March 2016.

RESOLVED: That the Independent Person Protocol, attached at Appendix 1, be endorsed.

44 COMPLAINTS STATISTICS

The Committee considered the report of the Borough Solicitor providing the Standards Complaints Statistics for the period 1 April 2016 to 13 March 2017, as contained on pages 63 to 68 of the Book of Reports.

RESOLVED: That the Standards Complaints Statistics, attached at Appendix 1, be noted.

45 WORK PROGRAMME AND DATES OF FUTURE MEETINGS

Consideration was given to the Work Programme and the dates of future meetings of the Committee.

In concluding the meeting, the Chairman on behalf of the Committee, thanked the Independent Person and Reserve Independent Person for their service to the Council and their continuing help to promote and maintain standards of conduct amongst Members. This was echoed by all Members present.

RESOLVED: A. That the Work Programme and future dates of meetings, 19 September 2017 and 20 March 2018, be noted.

B. That the thanks of the Committee, to the Independent Person and Reserve Independent Person for their service, be noted.

.....

Chairman

PRESENT:

Councillor: J Bullock (Chairman)

Councillors: T Blane P Cotterill
S Currie J Gordon
J Mee R Pendleton
E Pope

In attendance: Georgia Jones (Grant Thornton)

Officers: Borough Treasurer (M Taylor)
Borough Solicitor (Mr T Broderick)
Audit Manager (Mr M Coysh)
Principal Member Services Officer (Mrs S Griffiths)

37 APOLOGIES

Apologies for absence were submitted on behalf of Councillor Hudson.

38 MEMBERSHIP OF THE COMMITTEE

In accordance with Council Procedure Rule 4, the Committee noted the termination of membership of Councillors Cooper and Pryce-Roberts the appointment of Councillor D Evans and Devine respectively for this meeting only, giving effect to the wishes of the Political Groups.

39 DECLARATIONS OF INTEREST

There were no declarations of interest.

40 PUBLIC SPEAKING

There were no items under this Heading.

41 MINUTES

RESOLVED That the minutes of the last meeting of the Committee held on 31 January 2017 be approved as a correct record and signed by the Chairman.

42 GRANT THORNTON PROGRESS UPDATE

Consideration was given to the report of the Borough Treasurer as circulated and

contained on pages 333 - 350 of the Book of Reports the purpose of which was to receive a Progress Report and Update from Grant Thornton (External Auditors).

The Chairman invited Georgia Jones from Grant Thornton to present the Progress Report and Update.

Comments and questions were raised in respect of the following issues:-

- Changes in 2016/17 CIPFA code in relation to the Movement in Reserves Statement (MIRS)
- Local Government financial settlement – social care funding
- Pooling of Local Government Pension Schemes (LGPS)
- Apprentice levy

RESOLVED That the Progress Report and Update be noted.

43 **GRANT THORNTON AUDIT PLAN**

Consideration was given to the report of the Borough Treasurer as contained on pages 351-374 of the Book of Reports which detailed Grant Thornton's Audit Plan in relation to the Council's 2016/17 financial statements and value for money issues.

The Chairman invited Georgia Jones from Grant Thornton (External Auditors) to present the Plan to the Committee.

Comments and questions were raised in respect of the following:

- Valuation of pension fund (Lancashire)
- Selling Council services
- Interpretation of Value for Money
- Materiality level – Disclosure of senior manager salaries and allowances

RESOLVED That the report be noted.

44 **INTERNAL AUDIT ACTIVITY - QUARTERLY UPDATE**

Consideration was given to the report of the Borough Treasurer as circulated and contained on pages 375 - 379 of the Book of Reports which advised of progress against the 2016/17 Internal Audit Plan.

The Audit Manager reported that 81% of the items on the plan were in progress compared to 85% for the same period in the previous year.

RESOLVED That progress in the year to date be noted

45 INTERNAL AUDIT PLAN 2017-18

Consideration was given to the report of the Borough Treasurer as contained on pages 381 - 383 of the Book of Reports which provided information in relation to the Internal Audit Plan for 2017/2018.

Questions and comments were raised in relation to:-

- the number of days spent on each activity for 2016/17
- the national fraud initiative activity

RESOLVED (A) That the Internal Audit Plan (Appendix 1 to the report) be approved to take effect from 1 April 2017.

(B) That future reports include the number of days spent on each activity in the previous year (where appropriate).

46 REGULATION OF INVESTIGATORY POWERS ACT QUARTERLY MONITORING OF USE OF POWERS

In relation to the quarterly monitoring of activity under the Regulation of Investigatory Powers Act 2000 (RIPA) the Borough Solicitor reported that there was no relevant activity to bring to the attention of the Committee.

RESOLVED That the report be noted.

47 WORK PROGRAMME

Consideration was given to the Committee's Work Programme as set out at page 385 of the Book of Reports.

RESOLVED That the Work Programme be noted.

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Chairman

PRESENT:

Councillor: T Devine (Chairman)

Councillors:	S Currie	N Delaney
	C Evans	D McKay
	J Mee	R Melling
	M Mills	G Owen
	A Owens	K Wright

Officers: Commercial, Safety and Licensing Manager (Mr P Charlson)
Principal Solicitor (Mrs K Lovelady)
Senior Licensing Officer (Mrs S Jordan)
Member Services/Civic Support Officer (Mrs J Brown)

72 APOLOGIES

There were no apologies for absence.

73 MEMBERSHIP OF THE COMMITTEE

There were no changes to Membership of the Committee.

74 URGENT BUSINESS

There were no urgent items of business.

75 DECLARATION OF PARTY WHIP

There were no declarations of Party Whip.

76 DECLARATION OF INTEREST

Councillor Devine declared a pecuniary interest in relation to Agenda Item 11 – Private Hire Driver Licence WK/000224487 as the Private Hire Driver was known to him.

77 MINUTES OF SUB - COMMITTEES OR WORKING GROUPS

There were no minutes to receive.

78 MINUTES

RESOLVED: That the Minutes of the meeting held on 7 February 2017 be received as a correct record and signed by the Chairman.

79 **EXCLUSION OF PRESS AND PUBLIC**

RESOLVED: That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 2 (Identity of an individual) and paragraph 7 (Criminal Matters) part 1 of Schedule 12A outweighs the public interest in disclosing the information.

80 **APPLICATION FOR PRIVATE HIRE DRIVER LICENCE - WK/000226751**

Members were asked to consider an Application for a Private Hire Driver Licence Number WK/000226751 having regard to the content of the Statutory Declaration that accompanied the Application Form and any other relevant information.

RESOLVED: That Private Hire Driver Licence Number WK/000226751 be deferred one cycle in order to allow receipt of the DBS and DVLA Reports.

81 **APPLICATION FOR PRIVATE HIRE DRIVER LICENCE - WK/000226532**

Members were asked to consider an Application for a Private Hire Driver Licence Number WK/000226532 having regard to the content of the Statutory Declaration that accompanied the Application Form and any other relevant information.

RESOLVED: That Private Hire Driver Licence Number WK/000226532 be deferred one cycle in order to allow receipt of the DBS and DVLA reports.

82 **APPLICATION FOR PRIVATE HIRE DRIVER LICENCE - WK/000224487**

Members were asked to consider an Application for a Private Hire Driver Licence Number WK/000224487 having regard to the content of the Statutory Declaration that accompanied the Application form and any other relevant information.

The Applicant attended the meeting and was interviewed by the Committee during which he was advised of his right of appeal to the Magistrates Court if he was aggrieved by the decision.

RESOLVED: That Private Hire Driver Licence Number WK/000224487 be GRANTED.

(Note 1: Councillor Devine declared a pecuniary interest in relation to Agenda Item 11 – Application for Private Hire Driver Licence – WK/000224487 as the Applicant was known to him and therefore left the Chamber during consideration of this item and did not return to the meeting).

(Note 2: Councillor Delaney took the Chair for this item).

(Note 3: The Officers from the Leisure and Wellbeing Services left the meeting as Members considered their decision in this case).

.....
Chairman



CABINET: 14 MARCH 2017

EXECUTIVE OVERVIEW & SCRUTINY
COMMITTEE: 30 MARCH 2017

COUNCIL: 26 APRIL 2017

Report of: Chief Executive

Relevant Portfolio Holder: Councillor I Moran

Contact for further information: Ms K Webber (Extn. 5005)
(E-mail: Kim.Webber@westlancs.gov.uk;
Alison.Grimes@westlancs.gov.uk)

SUBJECT: COUNCIL PLAN 2017-18

Wards affected: Borough wide

1.0 PURPOSE OF THE REPORT

1.1 To seek approval for the "Council Plan 2017-18" (Appendix A).

2.0 RECOMMENDATIONS TO CABINET

2.1 That the "Council Plan 2017-18" attached as Appendix A to this report be approved and referred to Council for adoption.

2.2 That authority is given to the Chief Executive in consultation with the Leader to make any final amendments to the document, prior to publication.

2.3 That call-in is not appropriate for this item, as the report is being submitted to the next meeting of the Executive Overview and Scrutiny Committee on 30 March 2017.

3.0 RECOMMENDATION TO EXECUTIVE OVERVIEW AND SCRUTINY

3.1 That the "Council Plan 2017-18" attached at Appendix A to the report be considered and that agreed comments be referred to Council on 26 April 2017 for consideration.

4.0 RECOMMENDATIONS TO COUNCIL

4.1 That the "Council Plan 2017-18" attached at Appendix A to the report be adopted.

5.0 BACKGROUND AND CURRENT POSITION

- 5.1 In April 2016, Council adopted the second year of the 2015-18 Council Plan. This set out the Council's vision, values and priorities, together with key projects for 2016/17. The Plan enabled the Council to communicate its direction with the public, stakeholders and staff, and supports transparency and accountability. Having a clear statement of corporate priorities also assists effective planning within Services, informs the development of staff work programmes and annual development appraisals, and is recognised good practice.
- 5.2 The draft 2017/18 Plan attached at Appendix A refreshes the 2015-18 Council Plan for its final year to provide the Council's strategy actions and key measures for the 2017/18 year.
- 5.3 Progress against the Council Plan will be monitored with six-month reports provided through Members Updates against a detailed delivery plan, and a full Annual Report to Council.

6.0 SUSTAINABILITY IMPLICATIONS/COMMUNITY STRATEGY

- 6.1 There are no significant sustainability impacts associated with this report and, in particular, no significant impact on crime and disorder. The report has various links to the Sustainable Community Strategy through the wide range of actions contained within it. The vision, values, priorities and key projects set out in Appendix A should contribute to the sustainability of services and the borough as a whole.

7.0 FINANCIAL AND RESOURCE IMPLICATIONS

- 7.1 The Council Plan 2017/18 appended to this report will ensure the Council is able to continue to pursue its objectives, within the resources available. An agreed Council Plan for 2017/2018 will assist in shaping budget decisions and enable clear priorities to be set for services.

8.0 RISK ASSESSMENT

- 8.1 The difficult financial position facing Councils, together with changing legislative requirements and the regional agenda, means that having a clear statement of Council priorities is particularly important. By having well-defined priorities, attention and resources can be effectively focussed on achieving the Council's core objectives.

Background Documents

There are no background documents (as defined in Section 100D(5) of the Local Government Act 1972) to this Report.

Equality Impact Assessment

There is a direct impact on members of the public, employees, elected members and / or stakeholders. Therefore an Equality Impact Assessment is required. A formal

equality impact assessment is attached as an Appendix to this report, the results of which have been taken into account in the Recommendations contained within this report.

Appendices

Appendix A: "Council Plan 2017-18" (version dated 20.02.17 – Cabinet and Executive O&S Committee) (version dated 31.3.17 – Council only)

Appendix B: Equality Impact Assessment

Appendix C: Minute of Cabinet 14 March 2017 (Executive Overview and Scrutiny Committee and Council)

Appendix D Minute of Executive Overview and Scrutiny Committee 30 March 2017 (Council only)



**Council Plan
2017-18**

Version 31.03.17

Contents

Introduction..... 1

Financial Position3

Organisational Overview.....4

Summary Plan.....7

Delivering the Plan.....8

Monitoring Progress..... 14

Introduction

Leader of the Council's Comment

We are ambitious for West Lancashire. Our vision for the borough establishes a clear set of priorities and key projects for making a positive impact. Our priorities have breadth, considering economic, environmental and social factors. They are also realistic given that they recognise the essential expertise and input from both public and private sector partners for their successful delivery. Positive outcomes will be achieved most efficiently by working in partnership towards shared objectives in a leading or supporting role.

In providing a focus for the authority we are able to effectively target resources. This is becoming ever more critical given the unprecedented changes to local government finance. Phasing out of grants and increasing reliance on local funding sources has put financial pressures on council services as never before. To maintain and improve performance in some priority areas, a range of new ways of working and options for income must come from our innovative and commercially-minded approach to services. The preliminary work around options for a Development Company and partnership work to improve the Tawd Valley Park are two examples of this. We need sufficient scope to enable us to structure operations and provide sustainable essential services that meet modern demands whilst limiting service reductions.

Significant challenges lie ahead such as lobbying hard for a sustainable solution, at no cost to Council taxpayers, in Alt Crossens, continuing to manage the changes to the Housing Revenue Account, and keeping abreast of the proposals for business rates reform and the impact of Britain's exit of the EU on local government. We see great opportunities for the borough, since we are well-placed to take

advantage of the exciting developments of the Northern Powerhouse and Liverpool Superport. By working in particular with businesses, Lancashire councils, the Lancashire Local Enterprise Partnership and also with other neighbouring authorities in the Liverpool and Manchester City Regions, we will continue to deliver economic growth for the borough and ensure that we continue to perform well against comparator areas.

West Lancashire has much to celebrate and we are optimistic and ambitious for the future. We will continue to listen to communities and stakeholders' views and maximise the opportunities for people to engage with us, for example by ensuring that engagement routes for our tenants remain appropriate and extending our use of social media and digital technology. Our priorities are relevant to the whole of the borough and we aim to get results and make a difference for all – our businesses, our places and our people.



Councillor Ian Moran
Leader of West Lancashire Borough Council

Chief Executive's View

We have made good progress during 2016/17 on our priority projects and will continue to build on this throughout 2017/18. The senior management team continues to provide the impetus to drive forward the Council's top priorities: Ambitious for our Economy, our Environment and for Health and Wellbeing. It will continue to underpin delivery of our major strategies and plans including the Economic Development Strategy, Ormskirk Town Centre Strategy, Health and Wellbeing Strategy, Local Plan, Skelmersdale Vision, Housing Business Plan and Digital by Preference initiative whilst supporting development of new areas of work for example in Tawd Valley and Well Skelmersdale.

Balancing the budget remains a chief consideration. The government has indicated that it will no longer provide revenue support grant by 2020, and that Councils will need to raise all their income locally and become financially self-sustaining. Our Policy Options approach continues to be critical going forward. Guided by our corporate vision and priorities, further options will need to be developed to create additional income, make efficiency improvements and reshape services. We will then invite the public to consider and comment on the implications. Members then have the opportunity to take public, partners' and staff views into consideration when making what will be increasingly difficult decisions.

We continue to look outside the authority for opportunities to work with others on service delivery. Strategically we have been very much involved in the Lancashire Combined Authority in its transitional 'shadow' form, whilst continuing to play an active role as an Associate member in the Liverpool City Region Combined Authority, therefore ensuring that West Lancashire is fully engaged with these regional developments.

As Chief Executive, my focus remains on providing strategic and corporate senior management leadership to staff within the Council, working with the Directors and staff, Councillors and partners to deliver the Council's vision and objectives.

Our joined up 'One Council' culture will continue to be central to this, as will the involvement and development of staff – our key resource. I look forward to working with Members, staff and partners to deliver this plan over the next year.



Kim Webber
Chief Executive

Financial Position

The Council has a good record of effective financial management and currently has a healthy financial position. Our latest report from our external auditors identifies that:

"The Council has managed its finances carefully through 2015/16 in order to produce a positive year end outturn."

"As part of its financial planning, the Council has looked to find innovative solutions to the financial issues faced. An example of this is the project to fit solar panels to council houses. In addition, the Council has sought to identify and put in place a range of partnerships across the local area to foster closer working relationships for the benefit of the community. These partnerships include strategic partnerships for example with Lancashire County Council, Liverpool City Region and community partnerships for example Active West Lancashire set up to improve healthy lifestyles and Ageing Well Partnership set up to try and provide greater co-ordination of services for older people. The Council is demonstrating a willingness to explore new and creative ways of working in partnership in order to deliver services in times of increasing financial pressure."

This strong financial position can also be demonstrated by the fact that:

- The latest budget projections show that we are on course to meet the financial targets for 2016/17 and that the year end accounts will show a favourable budget variance.

- There is a detailed programme of efficiencies, income, savings and other measures in place for 2017/18 to deliver the £1.4m required to balance up the budget.

There are a number of developments and initiatives that are currently taking place that demonstrate our innovative and commercially minded approach to services including:

- investment of £3.0m in the purchase of the Wheatsheaf Walks site in Ormskirk town centre, which will generate a financial return for the Council
- continuing to invest in IT, for example through our digital by preference approach, to provide better quality services to customers while at the same time increasing efficiency and reducing costs
- investment of £1.7m in the Greenshoots project to provide high quality industrial units on Gorsey Place in Skelmersdale.

Looking to the future the financial prospects for the General Revenue Account continue to be challenging with reductions in government grant funding and other income sources anticipated up to 2020.

Organisational Overview

West Lancashire is served by a Borough Council, County Council, 20 Parish Councils and one Parish Meeting. As a Borough Council, working in partnership with these organisations as well as the police, fire service, NHS, businesses, schools, colleges, university and other stakeholders is vital for delivering lasting improvements for the benefit of the borough.

The Borough Council provides services for around 112,740 people or 48,900 households (including around 6,058 council homes) as well as businesses and organisations. Services are delivered by around 465 full time equivalent staff (not including employees managed through our secondment agreement with Lancashire County Council/BT Lancashire Services).

As well as focusing on service delivery, we aim to improve how efficiently we function as an organisation. We will therefore continue with our Policy Options process to examine opportunities for efficiencies, savings and income generation.

The organisation's success depends on our staff. We are committed to ensuring that staffing levels are appropriate for delivering services, and that the workforce is equipped to meet our commitments to the community and wider stakeholders, whilst fulfilling their own potential. We will continue to develop the Leadership and Development programme for managers including via the implementation of a new e-learning system which will complement our existing training methods.

The Human Resources Strategy and Workforce Plan demonstrate the Council's commitment to aligning its workforce planning with corporate and financial planning cycles for greatest efficiency.

Council policy is determined by Councillors, with advice from officers. The Cabinet is the Executive Councillor body for the Council. The Cabinet and senior management structures and responsibilities are provided overleaf.

MEMBERS OF THE CABINET WITH PORTFOLIOS



Leader of the Council
Councillor Ian Moran

Chairman of the Cabinet; community leadership; partnership working including One West Lancs; major policy issues not specified within other portfolios; matters of urgency; liaison for management issues. Liaison for: LGA; DCN; other Lancashire & neighbouring authorities; Parish Councils; town twinning; Lancashire & Liverpool LEAs; Marketing Lancashire. Economic Regeneration: town centre developments; external funding & inward investment; borough marketing; business grants & training advice; corporate & commercial property portfolio; asset management; valuation advice; rating appeals. Legal & democratic services: corporate procurement; Freedom of Information. Transformation: service design; customer relations; consultation & community engagement; press/media; Corporate planning & performance; ICT and revenues & benefits services, including LCC/BTLS contract.



Portfolio Holder for Health and Community Safety
Councillor Kevin Wright

Commercial Safety: health promotion, health & safety and food safety. Public Protection and Licensing: licensing for taxis, public entertainment/alcohol, charities etc; pest control and animal welfare. Environmental Protection: environmental monitoring & sampling; public health; pollution control; nuisance complaints; foul drainage & private sewers; flytipping; dog control; unsanitary premises; disposal of the dead; emergency planning/business continuity. Private Sector Housing: renovation & disabled facilities grants; home energy efficiency; Home Care Link; homelessness; unfit homes. Community safety. Social cohesion.



Deputy Leader and Portfolio Holder for Leisure and Human Resources
Councillor Yvonne Gagen

Properties held and the services delivered for sports development, swimming pools, sports centres, arts development, the Chapel Gallery, playgrounds and community centres. Leisure Trust Partnership. Countryside service; golf course, formal parks, open spaces, rights of way, environmental improvements. Outdoor recreation; facilities and services in partnership to develop local communities. Children's services; Voluntary sector grants. Human Resources; equalities.



Portfolio Holder for Older People
Councillor Terry Aldridge

Older People's Champion encouraging and supporting active, independent and healthy lives. Raising the profile of and needs of older people; involving older people in the development of relevant council policies and service design; promoting positive images of older people as citizens; liaison with older peoples' networks and organisations.



Portfolio Holder for Planning
Councillor John Hodson

Planning policy; Local Development Framework; development control, building control & enforcement; conservation of built & natural environment; arboricultural & landscape services. Council-owned unadopted footways, highways & grit bins; liaison with utility companies/Highway Authority for highway works & transport issues; off-street public car parking & enforcement; Ormskirk market & bus station; land drainage & coastal engineering; 'green' & sustainability issues.



Portfolio Holder for Street Scene
Councillor Kevin Wilkie

Transport: fleet/ garage/depot facilities; street cleansing; grounds maintenance; stores. Waste disposal & recycling duties as a waste collection authority; waste management, including through partnership; domestic & trade refuse; green waste & recyclables collection; farm round.



Portfolio Holder for Housing and Landlord Services
Councillor Jennifer Patterson

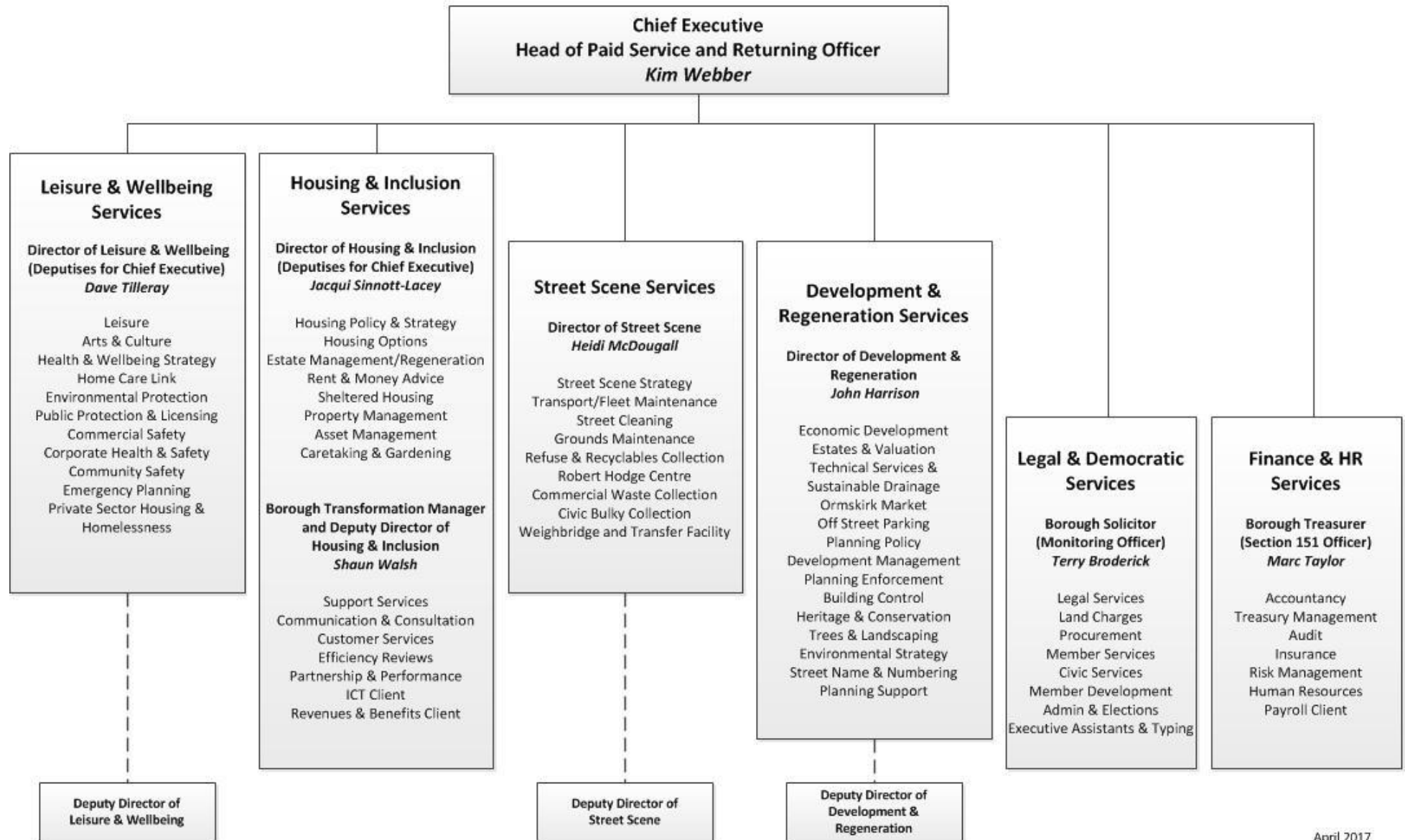
Public sector housing: repairs & maintenance; housing allocations; tenancy management; rent & money advice; sheltered housing; tenant empowerment/participation. Housing strategy; housing advice service; Supporting People Initiative. Links with social services, health providers and regulatory bodies. Housing finance including self-financing business plan.



Portfolio Holder for Finance
Councillor Chris Wynn

Accounting services; capital and revenue estimates and budgeting; performance against budget; annual statement of accounts; treasury management; internal audit; risk management & insurance; data quality; value for money.

SENIOR OFFICER MANAGEMENT STRUCTURE



Page 905

Summary plan and projects 2017-18

Vision: To be a Council which is ambitious for West Lancashire

- Values:**
- Enterprising – being innovative and creative, delivering lasting improvements
 - Inclusive – working in partnership to benefit West Lancashire, and being open and involving in the way decisions are made
 - Equality – promoting equality and reducing inequality
 - One Council – adopting a co-ordinated approach
 - Caring – valuing and developing employees

Priorities & Key Projects:

Ambitious for our Economy

Retain and grow jobs, increase skills levels and encourage business and wealth

- Skelmersdale Vision
- Land Auction
- Economic Development Strategy & Delivery
- Ormskirk Town Centre Strategy & Delivery
- Partnership working for infrastructure delivery identified in West Lancashire Highways and Transport Masterplan
- Combined Authority for Lancashire
- Engagement with Liverpool City Region
- Branding of Skelmersdale & Ormskirk
- Local Plan Review

Ambitious for our Environment

Enhance the built and physical environment, and its cleanliness

- Key site developments
- Estates Revival - Beechtrees
- Housing New Build Programme
- Private Sector Housing Strategy
- Development Company – Options Appraisal
- Street Scene Priority Projects
- Street Scene Strategy Development
- Community Safety Partnership Initiatives
- Tawd Valley Improvements
- Car Park Management & Enforcement Review

Ambitious for Health and Wellbeing

Improve the health and wellbeing of local communities

- Leisure Strategy & Delivery
- West Lancashire Health & Wellbeing Strategy Development
- Well Skelmersdale Project
- Housing Capital Programme
- Sheltered Housing
- Digital Inclusion Strategy & Delivery
- Tenants' Financial Inclusion Strategy & Delivery
- Homelessness Strategy

West Lancashire – Ambitious for All - our businesses, our places, our people

Delivering the Plan

Working to agreed priorities provides a clear strategic direction for the organisation and allows resources to be targeted in the most effective and efficient way. Our plan allows us to co-ordinate financial and staffing requirements and helps us develop and monitor our activities. An annual refresh of the plan maintains its currency. Our key projects during 2017/18 will contribute towards achieving our priorities. Progress on the projects including the key measures and targets will be monitored and reported on during the year.

Priority: Ambitious for our Economy

We will work with businesses and partners to retain and grow jobs, increase skills levels and encourage business and wealth.

Measures and projects for 2017/18 include:

- Influence overall employment rate and claimant count
- Support for apprenticeships
- Review the West Lancashire Visitor Economy
- Work to ensure that stakeholders are satisfied with West Lancashire as a place to operate their organisation or business in.

Skelmersdale Vision

Securing regeneration in the form of new commercial, leisure and residential development alongside existing property and environmental enhancements across a large area of land within and surrounding Skelmersdale town centre. The project is being

implemented in partnership with the Homes and Communities Agency, LCC and St Modwen. The scheme will bring forward an enhanced Skelmersdale town centre with improved night-time economy and attractive public realm.

- Progress scheme proposals following the outcome of the appeal against the judicial review.

Land Auction

The land disposal elements of a proposed national Community Land Auction model involving the Homes & Communities Agency (HCA) and the Council brings development sites forward for sale. The scheme helps meet the objectives of the Local Plan and provide capital income for the Council.

- Market and sell sites at Whalleys (Skelmersdale) in conjunction with the HCA
- Use capital receipt from sale to invest in the Skelmersdale area
- Provide a supply of ready to build housing sites.

Economic Development Strategy and Delivery

A number of significant economic regeneration activities from the Council and partners will address employment opportunities, availability of housing, environmental improvements, raising skills and training levels, provide support for indigenous businesses and attract new investment. The strategy aim is to build a prosperous Borough with skilled and trained local residents to ensure that West Lancashire continues to be a great place to live, work, study and invest.

- Support initiatives in partnership with the Skills, Training and Employment Partnership including Lancashire Sport

- Support businesses signed up to the Let's talk Employment and Skills Charter
- Encourage uptake of apprentices and placements
- Maintain links with further and higher education in the area.

Ormskirk Town Centre Strategy and Delivery

A progressive set of initiatives will ensure the long term economic and social viability of Ormskirk's town centre and improve its attractiveness as a visitor destination.

- Implement a dedicated Ormskirk website
- Monitor footfall in the town centre
- Consider the findings of the Market Town Centre Strategy for Ormskirk.

Partnership Working for Infrastructure Delivery Identified in West Lancashire Highways and Transport Masterplan

Influence and assist the progress of the infrastructure delivery identified in West Lancashire Highways and Transport Masterplan through partnership working. This will support the delivery of improvements to transport infrastructure including around rail links and roads.

- Work with LCC to complete Skelmersdale Rail Station Location Options Appraisal
- Support LCC in relation to the work on Ormskirk Town Centre Movement Strategy.

Combined Authority for Lancashire

The Combined Authority for Lancashire operated in 'shadow' format from July 2016 with the aim of being fully operational in 2017/18. Consideration is ongoing in relation to the Devolution deal for Lancashire. West Lancashire has a leading role on the Prosperous Lancashire theme, working with LCC and other Lancashire Councils. The Combined Authority, with a focus on economy, skills and transport matters, will work as one democratically accountable body to avoid duplication and provide more efficient services; create a stronger basis for bidding for funding; make best use of Council and Government money; and speed up decision-making on a pan-Lancashire basis.

- Further develop the Lancashire Plan based on the five core themes – Skilled Lancashire; Better Homes for Lancashire; Connected Lancashire; Prosperous Lancashire and Public Services Working for Lancashire
- Continue to provide the lead on the Prosperous theme
- Provide input to a Devolution deal for Lancashire.

Engagement with Liverpool City Region Combined Authority

The Council is maintaining engagement with the established Liverpool City Region Combined Authority. This will assist West Lancashire's profile and ambitions within the wider regional agenda.

- Play an active role as an Associate Member of Liverpool City Region Combined Authority
- Progress a joint strategic Housing and Employment Land Study with Liverpool City Region authorities.

Branding of Skelmersdale and Ormskirk

Developing the branding of the two main towns in West Lancashire will promote a positive picture of the borough's assets and capabilities so that West Lancashire is recognised as an improving place with aspirations. This will enhance West Lancashire's reputation as a place to live, a location to develop a business, a place to visit, a place to work and a place to study.

- Support the Skelmersdale Place Board to implement a brand / image for Skelmersdale
- Facilitate the Skelmersdale Ambassadors scheme to help develop and raise Skelmersdale's profile
- Using the market research analysis, prioritise those actions in the Ormskirk Town Centre Strategy identified as key to Ormskirk's brand development
- Develop a website for Skelmersdale with a business focus.

Local Plan Review

The Local Plan 2012-2027 will be reviewed through processes outlined within the Local Development Scheme guidance. The review will take an estimated four years and involve extensive consultation culminating in a new Local Plan and revised selected Supplementary Planning Documents. The review will ensure that West Lancashire's Local Plan remains in line with evolving national planning policy and local needs.

- Issues and options consultation
- Preferred options consultation.

Priority: Ambitious for our Environment

We will work with communities and partners to enhance the built and physical environment and its cleanliness.

Measures and projects for 2017/18 include:

- Work for resident satisfaction with household collections for domestic waste and recyclables and cleanliness of streets
- Maintain performance for bin and fly tip collections
- Continue to enforce Street Scene legislation (e.g. action around flytipping, noise, dog and littering offences).

Key Site Developments

Contributing to the regeneration of Ormskirk town centre by enhancing an important gateway into the town, the **Moor Street Gateway project** will redevelop the existing bus station and car park site. Mixed use schemes will complement a new bus station including through potential commercial, cultural, residential, employment and leisure uses. Lancashire County Council has committed some funding to upgrade the bus station element of any scheme. The Council will also be looking to work with Network Rail to improve the pedestrian link between the bus and train station.

- Secure a development partner to devise proposals for a variety of potential schemes.

The Council will also be developing proposals to build housing on the **Westec Site** in Ormskirk, adjacent to the Council offices and looking at further development opportunities for housing and employment development across the Borough.

Estates Revival - Beechtrees

Revitalising and enhancing the council estate and providing homes to create a model for how other estates can be transformed and to maintain a modernised and sustainable housing stock.

- Continue progression of the Beechtrees scheme.

Housing New Build Programme

A initial £1.7 million fund comprising around £0.5million of retained capital from the sale of council properties under the right-to-buy scheme, plus £1.2 million match funding from the Council will be used to provide the types of property that are most needed in the Borough, in ways that deliver the best possible value for money including a number of new build properties. The funding will:

- Develop options for schemes that will provide a mixture of homes for rent and purchase
- Consider the purchase of a small number of properties from the open market, to add to the Council's housing stock for rent.

This is in addition to our existing Housing Strategy's Affordable Housing budget which is committed to our partnership contract with Regenda Housing Group to deliver homes for rent that the Council can nominate to.

Private Sector Housing Strategy

Implementing the objectives of the Private Sector Housing (PSH) Strategy 2017-20 will improve the borough's PSH conditions so that residents of West Lancashire live in decent homes which are in good repair and are safe, secure, and warm. The objectives are to: raise the

quality of existing PSH stock; make the best use of existing PSH stock; and deliver the Sustainable Energy Strategy 2012-20 residential and domestic sectors in relation to PSH.

- Reduce the number in empty homes reported by Council Tax in the borough
- Encourage uptake of West Lancashire Landlord accreditation scheme
- Promote an increase in the number of privately rented properties with basic energy efficient measure installed.

Development Company – Options Appraisal

Building on the expertise and experience gained through recent Council regeneration projects, the establishment of a Development Company is being investigated for the commercial and residential redevelopment of Council-owned land and the purchase of appropriate land to develop, both in and outside the Borough. Long-term outcomes would include direct support of new and growing businesses, increased income through Council Tax and Business Rates, and employment and skills opportunities in the construction industry.

- Establish an officer working group
- Commission options appraisal and produce a business case.

Street Scene Priority Projects and Strategy Development

Improve the service to enable more responsive and sustainable operations that can enhance the appearance of the borough.

- Exploit real-time vehicle in-cab communication data to improve service
- Develop a Street Scene Strategy for the Borough.

Community Safety Partnership Initiatives

In partnership, deliver initiatives that help ensure that West Lancashire remains a safe borough to live, work and visit.

- Chair and manage the West Lancashire Community Safety Partnership
- Contribute to annual BrightSparx and Freshers Week initiatives
- Collaborate on five Community Engagement events
- Influence the reduction in total crime incidents recorded
- Help promote feelings of safety and security in the borough.

Tawd Valley Improvements

The Tawd Valley project is a significant development scheme which over 3-5 years will provide environmental and recreational improvements to Tawd Valley Park. Initial work will focus on a review of existing facilities and an environmental appraisal. Following public consultation on the options, a masterplan will be established for the development work.

- Promote resident satisfaction with parks/open spaces.

Car Park Management and Enforcement Review

Efficient off-street parking management enables cost-effective parking for the benefit of the community and businesses alike. It also contributes to wider town centre traffic management operations by providing adequate parking spaces and controlling turnover of spaces using parking time restrictions as appropriate. Technology advances in the industry have resulted in modern payment and enforcement solutions allowing the exploration of cost beneficial proposals.

- Review current pay & display parking in Ormskirk town centre
- Consider proposals to change existing operational arrangements.

Priority: Health and Wellbeing

We will work with partners to improve the health and wellbeing of local communities.

Measures and projects for 2017/18 include:

- Monitor numbers of affordable housing and net homes provided
- Achieve rent collection levels of 99%
- Reduce non-decent council homes to 0.25%
- Achieve 97% of repairs within timescale
- Monitor time taken to re-let homes
- Promote resident satisfaction with sport/leisure facilities.

Leisure Strategy and Delivery

Following a strategic review of the cultural and leisure service, the revised Leisure Strategy's key aims and actions provide direction for the service and will result in a quality and sustainable service offer. Cultural and other leisure activities are also supported through other schemes, for example the Ormskirk Town Centre Strategy.

- Further encourage the use of leisure & cultural facilities e.g. parks & countryside events, the Chapel Gallery, sports centres
- Maintain Green Flag awards for Beacon Country Park and Coronation Park (Ormskirk).

West Lancashire Health and Wellbeing Strategy Development

Implementing a strategy will allow us to align and target our resources to most effectively support the delivery of improvements in health and/or reduce health inequalities in the borough.

- Work with the West Lancashire Health and Wellbeing Partnership and other partners
- Maintain the health promotion services in partnership with the public, private and voluntary sector to promote and improve health
- Encourage participation in Health Improvement Activities.

Well Skelmersdale Project

The Council is a partner in the Well Skelmersdale project, part of the Well North movement funded by Public Health England. It is a diverse collaboration across community, voluntary, faith, charitable, business, enterprise and public sectors committed to creating conditions that allow the community to reach its full potential by creating healthy environments for healthy living. These are environments that foster better conditions in which to live, learn, work, play, grow and socialise.

- Continue to support development of the project as a key member
- Ensure town centre regeneration work reflects Well Skelmersdale aims
- Encourage project links through the Health and Wellbeing Partnership.

Housing Capital Programme

The Capital investment programme funds works on a variety of schemes to improve existing council homes and target investment in new housing stock.

- Continue to invest in a wide variety of improvements to our council housing stock as prioritised through resident priorities and stock need
- Seek direction from the Tenant Scrutiny and Landlord Services Committee to achieve the right balance between improvements to homes and services.

Sheltered Housing

Maintain the authority's sheltered housing service in light of significant grant and budget reductions.

- Implement new support arrangements for sheltered tenants
- Encourage independent living for older tenants.

Digital Inclusion Strategy and Delivery

The strategy is a key strand of our work to encourage use of digital technology. The strategy aims to increase the proportion of residents in the borough who have basic online skills and access to the internet and to increase the uptake of West Lancashire Borough Council's digital services. The strategy will also support and contribute to the aims of the Digital Development Plan which ensures digital technology is considered in all our service developments and highlighted in other strategies, for example the Economic Development Strategy.

- Increase customer payments carried out via the Council website
- Create and encourage use and access for digital council services.

Tenants' Financial Inclusion Strategy and Delivery

The strategy supports financially excluded Council tenants affected by welfare reforms to sustain their tenancy and to increase their opportunities for employability.

- Promote the Money Advice Service to tenants
- Encourage tenants to be financially independent.

Homelessness Strategy

The Homelessness Strategy 2017-2022 has been developed against a backdrop of unprecedented change in national policy including fundamental reforms to welfare benefits. The strategy details homelessness prevention measures and services primarily for those living in, or with a local connection to, West Lancashire. Implementing the strategy will enhance the depth and range of housing advice services to meet current and future challenges, enhance the housing offer to all homeless applicants in the Borough and improve health and wellbeing.

- Develop a homelessness prevention toolkit
- Assess current and future demand for temporary accommodation
- Investigate the homelessness prevention fund
- Reduce the number of evictions from private rented accommodation.

Monitoring Progress

The plan projects are resourced and managed through budget and service action planning. They are monitored directly by the relevant service areas and through budget reports, service action plans, the corporate risk register, individual project reports to committees as required and working groups as appropriate. In addition, progress on the projects are reported to Members half-yearly and as an annual report. A set of performance indicators spanning various service areas are also reported quarterly to Members to help the authority understand how well it is performing.

Our priorities and resulting projects are informed by working closely with partners and through various consultation and stakeholder engagement activities. We recognise that people who provide and use our services come from diverse backgrounds and have different experiences and needs. We develop, commission and deliver services in a way that will help overcome discrimination and disadvantage.

We aim to keep the public well informed about all our services, how we run things and how we are working to achieve value for money. As well as specific consultation for particular proposed projects, we have a continuous tenant involvement programme for housing services and an annual citizen and stakeholder survey. The annual survey is used to gather views about Council spending, better understand the usage and opinions of Council services, gauge community safety perceptions, and receive views on the Council as a whole. Public opinion was directly sought to inform and finalise significant projects including the Private Sector Housing Strategy and Community Infrastructure Levy funding programme. We also undertook a Council tenant survey and a Meeting the Budget Challenge consultation to inform our approach to service reviews and balancing the budget.

West Lancashire Borough Council Plan 2017-18

If you require any further information, or copies of this document in an alternative format, please contact:

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Equality Impact Assessment Form



Directorate: Housing & Inclusion	Service: Partnership & Performance
Completed by: Alison Grimes	Date: 09 February 2017
Subject Title: Council Plan 2017-18	
1. DESCRIPTION	
Is a policy or strategy being produced or revised:	Yes
Is a service being designed, redesigned or cutback:	No
Is a commissioning plan or contract specification being developed:	No
Is a budget being set or funding allocated:	No
Is a programme or project being planned:	Yes
Are recommendations being presented to senior managers and/or Councillors:	Yes
Does the activity contribute to meeting our duties under the Equality Act 2010 and Public Sector Equality Duty (Eliminating unlawful discrimination/harassment, advancing equality of opportunity, fostering good relations):	Yes
<p>Details of the matter under consideration: The assessment is for the outline of the Council Plan 2017-18. The Council Plan reflects the Council's vision, values and priorities.</p> <p>The Council Plan is the overarching strategy for the Council and sets the vision and priorities for the Council, summarising the main actions/projects to achieve this. The Plan sets well-defined priorities to be used during service planning and when shaping future budget decisions. The plan includes items (actions) which may themselves involve service design, redesign or cutback, or contract specification development, or require budget considerations.</p> <p><i>If you answered Yes to any of the above go straight to Section 3</i> <i>If you answered No to all the above please complete Section 2</i></p>	
2. RELEVANCE	
Does the work being carried out impact on service users, staff or Councillors (stakeholders):	Yes
If Yes , provide details of how this impacts on service users, staff or Councillors (stakeholders): <i>If you answered Yes go to Section 3</i>	Delivery of the vision and priorities is through a variety of actions. Outcomes and outputs will therefore impact on a variety of customers, service users, communities, Councillors and employees depending on the action.
If you answered No to both Sections 1 and 2 provide details of why there is no impact on these three groups: <i>You do not need to complete the rest of this form.</i>	

3. EVIDENCE COLLECTION	
Who does the work being carried out impact on, i.e. who is/are the stakeholder(s)?	Given the wide range of actions included in the Plan, there is unlikely to be a disproportionate effect on any single group with protected characteristics, or on any stakeholder group. The plan directly or indirectly impacts on all Council services and therefore all those who use Council services or engage with the Council. Any actions that may impact upon equality groups should be subject to an individual EIA by the relevant service.
If the work being carried out relates to a universal service, who needs or uses it most? (Is there any particular group affected more than others)?	As above. The current wide-range of actions included in the whole plan across many service areas means that there is unlikely to be a 'most relevant' protected characteristics affected, or any particular group affected more than others. This may change with content in the lifetime of the plan.
Which of the protected characteristics are most relevant to the work being carried out? Age Gender Disability Race and Culture Sexual Orientation Religion or Belief Gender Reassignment Marriage and Civil Partnership Pregnancy and Maternity	No No No No No No No No No
4. DATA ANALYSIS	
In relation to the work being carried out, and the service/function in question, who is actually or currently using the service and why?	The plan applies borough-wide and beyond. Given the wide range of actions included, the work detailed in the plan will therefore likely impact on a variety of stakeholders in different ways.
What will the impact of the work being carried out be on usage/the stakeholders?	By having a clear statement of priorities through the Plan, attention and resources can be effectively focussed on achieving the Council's core objectives. The overall impact should be positive since the priorities of the plan aim for a positive impact on the borough. Negative impact will be mitigated through individual EIAs by the relevant service.
What are people's views about the services? Are some customers more satisfied than others, and if so what are the reasons? Can these be affected by the proposals?	Council priorities are informed by the Citizen/Stakeholder Survey which gathers views on a range of issues including the Council's budget. The survey results assist the Council in making plans to deliver services and make efficiency improvements. The most recent survey results are from the survey

	<p>conducted in March 2016. Results from the Citizen/Stakeholder Survey provide information about satisfaction with certain Council services and these can be broken down into protected characteristics (other than beliefs, culture, marriage/ partnership, pregnancy/ maternity). The reason for levels of satisfaction is not explored.</p> <p>Responses to the Policy Options consultation (July-September 2016) also provided a wide range of views on the impact the policy options would have on Council services and around the financial constraints that the Council works within.</p>
<p>What sources of data including consultation results have you used to analyse the impact of the work being carried out on users/stakeholders with protected characteristics?</p>	<p>As above. Individual projects that may impact upon equality groups should be the subject of EIAs themselves by the relevant service with involvement/consultation as appropriate.</p>
<p>If any further data/consultation is needed and is to be gathered, please specify:</p>	<p>As above.</p>
<p>5. IMPACT OF DECISIONS</p>	
<p>In what way will the changes impact on people with particular protected characteristics (either positively or negatively or in terms of disproportionate impact)?</p>	<p>Outlining the Council's priorities should provide reassurance that resources are being carefully managed. There is unlikely to be a disproportionate effect on any single group with protected characteristics, or on any stakeholder group. The plan can be provided in alternative formats on request. Impacts of changes resulting from individual actions will be dealt with by the relevant service.</p>
<p>6. CONSIDERING THE IMPACT</p>	
<p>If there is a negative impact what action can be taken to mitigate it? (If it is not possible or desirable to take actions to reduce the impact, explain why this is the case (e.g. legislative or financial drivers etc.).</p>	<p>Any initiatives within the plan that may impact upon equality groups should be subject to an individual EIA by the relevant service.</p>
<p>What actions do you plan to take to address any other issues above?</p>	<p>No actions.</p>
<p>7. MONITORING AND REVIEWING</p>	
<p>When will this assessment be reviewed and who will review it?</p>	<p>The assessment will be reviewed as part of the Council Plan process for 2018 onwards. This will include review by the senior management team.</p>

100 COUNCIL PLAN 2017-18

Councillor Moran introduced the report of the Chief Executive which sought approval of the “Council Plan 2017-18”.

Additional information relating to the financial position contained within the Council Plan 2017-18 was circulated at the meeting.

In reaching the decision below, Cabinet considered the additional information and the details as set out in the report before it and accepted the reasons contained therein.

- RESOLVED
- (A) That the “Council Plan 2017-18” attached as Appendix A to this report be approved and referred to Council for adoption.
 - (B) That authority is given to the Chief Executive in consultation with the Leader to make any final amendments to the document, prior to publication.
 - (C) That call-in is not appropriate for this item, as the report is being submitted to the next meeting of the Executive Overview and Scrutiny Committee on 30 March 2017

MINUTE OF EXECUTIVE OVERVIEW & SCRUTINY COMMITTEE HELD ON 30 MARCH 2017

56 COUNCIL PLAN 2017-18

Consideration was given to the report of the Chief Executive that gave details of the Council Plan 2017-18 (Appendix A, Version dated 20 February 2017) as contained on pages 633 to 660 of the Book of Reports, that sought comments, if any, following consideration by Cabinet at its meeting on 14 March 2017 and prior to consideration of the final version of the Plan by Council at its meeting on 26 April 2017.

The Partnership and Performance Officer attended the meeting, provided an overview, referencing details as set down in the report.

RESOLVED: That the report be noted.

